

Regular Board Meeting

Wednesday, June 17th, 2026

Present:

Tiffany Dunn- Executive Director, Hunter Schelle Environmental Enforcement Officer, Jeff Arey, Attorney Sam Ed Gibson, Toby Hirscheider (Proxy for Mayor Chris Treat), Mayor Clyde Crookham, Mayor Crystal Herrmann, Mayor Mike Kemp.

Absent: Mayor Chris Treat.

Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board Meeting was called to order at 1:00 p.m. by Jeff Arey at the Recycle Saline Office at 520 Edison Ave. in Benton.

1. Review and Approval of Minutes from April 15th, 2026, Meeting.

Jeff Arey asks if there is any discussion concerning the minutes from April 15th, 2026. There is a motion for approval of the minutes made by Mayor Mike Kemp and seconded by Mayor Clyde Crookham. Motion passed. All approve.

2. Review of Financials of April 2026, May 2026

Mr. Woolbright reports to the Board that the beginning Total Cash and Cash Equivalents of the Bank Account Summary for April 2026 was \$5,539,769.66, and the end of the month was \$5,519,722.04. Page 2 is the Operations Detail Report that lists the total for April of \$33,123.45, and Page 3, which supports Page two figures per line item. Page 4 is the list of the Grant monies for the past two months, and the total spent for April, which is \$4,286.01. Page 5 supports the figures for the line items of Grant monies spent for April 2026.

Mr. Woolbright reports that at the start of May 2026, Total Cash and Cash Equivalents were \$5,519,722.04 and the ending balance was \$5,644,985.42. Page 2 is the Operations Detail Report for the month of May that has a total expenditure of \$71,732.72, and Page 3 gives details for those transactions for the month of May. Page 4 is the Grant report for the month of May with a total cost of \$10,952.61. Page 5 is the listing of Account Transactions for May 2026.

Motion to approve Financials made by Mayor Clyde Crookham, seconded by Toby Hirscheider. Motion passed. All approve.

3. Environmental Enforcement Update- Hunter Schelle

Officer Schelle explains to the Board that over this reporting period, there have been 12 cases worked on with a total of 0 open cases. He also states that there have been 480 tires with 3 manifests that have been collected at the landfill. Officer Schelle explains that there was a total of 19 illegally dumped tires as well as 2.05 tons or 4,100 lbs. that have been disposed of. Officer Schelle also states that for the current Year to Date for 2026,

there has been a total of 30,550 lbs. cleaned up with 45 illegally dumped tires and a total of 29 cases worked.

4. Executive Director Update: Tiffany Dunn

a.) Marketing and Education Report

Ms. Dunn informs the board that she would like to point out a couple of things to update the board on. She explains that the re-roofing project will be starting soon, and that we have just finished finalizing the certificate of insurance for Fraley Roofing for the project. Ms. Dunn informs the board that our 2025 Audit was completed, and we should have the full audit report in August. She explained that we held our last HHW event in April which had a good turn out, and that our next one will be held in August. Ms. Dunn informs the board that we did do a lot for Earth Day with the schools with several schools doing the pop tab pandemonium with the Ronald McDonald house as well as she did a Earth Day presentation at the Senior Center.

b.) 2026 Landfill Coupon Program

Ms. Dunn relays to the board that a total of 5,246 coupons have been sold this year and that is 2,623 homes that have received coupons. Of the 5,246 coupons sold there was a 76% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that \$26,230 has been collected from coupon sales for the year. Ms. Dunn also reports that there were 1,510,930 pounds disposed of at the landfill using coupons.

c.) 2026 Recycle Report

Ms. Dunn informs the board that we have recycled 51,849 lbs. of e-waste, 129,840 lbs. of Paper/Cardboard, 7,053 lbs. of HHW, as well as 24,020 lbs. of plastics through our recycling center for a total recycling weight of 275,762 lbs. for the year 2026.

5. New Business

A- Saline County Litter Pick-Up Program

Ms. Dunn explains that Jeff Arey and herself had met with County Judge Matt Brumley to discuss the development of the Saline County Litter Pick-Up program. Ms. Dunn informs the board that Judge Brumley has already solicited for bids for this project. Ms. Dunn explains to the board that this program he would like to start, has a plan of starting in January of 2027 and as part of that he has requested a partnership with the district to help cover the costs of disposal fees at the Republic Services Saline County Landfill. Jeff Arey explains that this contract is to have the company pick up litter across the county roads and unincorporated areas of the county. Ms. Dunn explains that within this bid Judge Brumley is looking at approximately 800 miles of roadway for litter pick-up. She explains that with the county requesting partnership with the district to help cover the disposal fees, if the board agrees this disposal fee could be added to the 2027 District Budget.

Mayor Crystal Herrmann moved to add the disposal fee for the Saline County Litter Pick-Up Program to the 2027 budget. Mayor Clyde Crookham seconded the motion. The motion passed unanimously.

B- Tire Program Update

Ms. Dunn explains that the tire program changes have come with a very short timeline for adjustments to be made. She explains that these changes will go into effect as of July 1st, 2026, the district will assume full responsibility for managing the tire trailers, and under the new program we will be responsible for collecting fees and making payments directly to Davis Rubber. She explains that currently we have one tire trailer on site, and that Republic Services Saline County Landfill maintains two tire trailers at their location. Ms. Dunn explains that we currently have an empty tire trailer to start this new tire program. Ms. Dunn informs the board that the district will still provide the 4 free tires per person per month, and that we will continue collecting fees for the tires over the 4 for free. She explains that the fee structure was \$3.00 per tire without a rim and \$5.00 with a rim. The new fee structure will be \$5.00 for small tires and \$11.00 for large tires 35 inches and above. She informs the board that the district is allowed to add additional fees, and Republic Services plans to charge \$6.00 for small and \$12.00 for large. Ms. Dunn explains in hopes of preventing an overflow of tires at the office she makes the recommendation to charge the same as Republic Services landfill. She also informs the board that per any of the county clean ups the extra charges will allow us to help cover the cost of those clean-up tires. Ms. Dunn explains that she would like to implement the fees now with the empty tire trailer. Attorney Sam Ed Gipson explains that with this being mandated by statutes, he explains that we do not have to make a ruling to change the fees, and that it can be done by an administrative resolution with the board. Attorney Gibson advises the board to make a motion to authorize the Director to bring a resolution to the next meeting for said fees to be charged.

Motion made by Toby Hirscheider, seconded by Mayor Clyde Crookham. All in favor all approve.

C- Resolution 1 of 2026 Electronic Fund Transfer and Electronic Payment Policy

Ms. Dunn informs the board that Resolution 1 of 2026 has been completed and ready for board review and adoption. She explains this amends the district's 2015 Personnel Policy manual by adding section 18 which establishes internal controls and procedures governing the use of electronic fund transfers and electronic payments. She explains that the purpose of this policy is to ensure that the district funds are distributed lawfully, securely and accurately in compliance with Arkansas Law, State fiscal regulations, and accepted internal control practices. Ms. Dunn explains that an adoption of this policy will formalize the district's procedures for electronic payments and transfers and strengthens financial accountability and transparency.

Motion made by Mayor Mike Kemp to approve, seconded by Mayor Crystal Hermann. All in favor, all approve.

Ms. Dunn explains that with Resolution 1 of 2026 being approved, we would need to establish authority levels which would need to be included in board minutes. She explains that as of now the current practices are as follows. Jordan Woolbright approves and pays all ACH and Direct Deposit transfers such as payroll, APERS contributions, Arkansas State withholdings, Delta Dental, United Healthcare, and our federal payroll done each pay period. Ms. Dunn explains with that she will be reviewing the bank statements monthly to make sure they are accurate; she explains that the Executive Director has the ability to approve any expenditures up to \$5,000, and approval from the board for anything over the price of \$5,000. Approval from the board for any money being transferred from accounts, approval from the board for money transfers from investment accounts, and anything over \$35,000 to go out for bid with final approval from the board of directors. Upon this information, Ms. Dunn requests approval from the board to transfer \$300,000 from the revenue account to our operating account for our expenses. She explains that this is done several times a year, to cover balances in our operating account. She also requests an additional \$54,000 for the reroofing project that has a total cost of \$107,800.00 and she explains that we have money sitting in the budget for special projects, and that the \$54,000 will cover that remaining balance.

Mayor Crystal Herrmann makes a motion to approve persons who have responsibility for this policy on various levels of approval for funds. Seconded by Mayor Mike Kemp. All in favor, all approve.

Mayor Clyde Crookham makes a motion to approve transfers, seconded by Toby Hirscheider. All in favor, all approve.

D- Resolution 2 of 2026 Environmental Enforcement Policy and Procedures Manual

Ms. Dunn informs the board that Resolution 2 of 2026 Environmental Enforcement Policy and Procedures Manual allows the District EEO to serve as a specialized deputy of the Saline County Sheriff's Office. Attorney Sam Ed explains that the manual has been gone through multiple times, and he would like to explain that it differs slightly from the original to remove all information from the district that we received the manual from with no major changes done.

Motion Made to approve made by Toby Hirscheider, seconded by Mayor Clyde Crookham. All in favor, all approve.

6. Old Business

No old business.

7. **Public Comments**

No Public Comment

Motion made to Adjourn; all approve.