

# **Regular Board Meeting**

## **Wednesday, April 15th, 2026**

### **Present:**

Tiffany Dunn- Executive Director, Hunter Schelle Environmental Enforcement Officer, Attorney Sam Ed Gibson, Toby Hirscheider (Proxy for Jeff Arey), Mayor Clyde Crookham, Mayor Chris Treat, Jennifer Hill.

**Absent:** Jeff Arey, Mayor Mike Kemp.

### **Call to Order and Sign In**

The Saline County Regional Solid Waste Management District Regular Board Meeting was called to order at 1:00 p.m. by Toby Hirscheider at the Recycle Saline Office at 520 Edison Ave. in Benton.

#### **1. Review and Approval of Minutes from February 18th, 2026, Meeting.**

Toby Hirscheider asks if there is any discussion concerning the minutes from February 18th, 2026. There is a motion for approval of the minutes made by Jennifer Hill and seconded by Mayor Chris Treat. Motion passed. All approve.

#### **2. Review of Financials of February 2026, March 2026**

Mr. Woolbright reports to the Board that the beginning Total Cash and Cash Equivalents of the Bank Account Summary for February 2026 was \$5,491,111.79, and the end of the month was \$5,565,055.36. Page 2 is the Operations Detail Report that lists the total for February of \$44,663.37, and Page 3, which supports the Page two figures per line item. Page 4 is the listing of the Grant monies for the past two months, and the total spent for February, which is \$5,192.25. Page 5 supports the figures for the line items of Grant monies spent for February 2026.

Mr. Woolbright reports that at the start of March 2026, Total Cash and Cash Equivalents were \$5,565,055.36 and the ending balance was \$5,539,769.66. Page 2 is the Operations Detail Report for the month of March that has a total of expenditures of \$30,975.00, and Page 3 gives details for those transactions for the month of March. Page 4 is the Grant report for the month of March with a total cost of \$8,577.76. Page 5 is the listing of Account Transactions for March 2026.

Motion to approve Financials made by Jennifer Hill, seconded by Mayor Chris Treat. Motion passed. All approve.

#### **3. Environmental Enforcement Update- Hunter Schelle**

Officer Schelle explains to the Board that over this reporting period, there have been 12 cases worked on with a total of 1 open case due to size. He also states that there have been 556 tires with 4 manifests that have been collected at the landfill. Officer Schelle

explains that there was a total of 29 illegally dumped tires as well as 11.325 tons or 22,650 lbs. that have been disposed of. Officer Schelle also states that for the current Year to Date for 2026, there has been a total of 26,450 lbs. cleaned up with 29 illegally dumped tires and a total of 17 cases worked. Officer Schelle explains that we are still currently waiting on three companies for Waste Hauler Permit Packets. He explains that we are doing our best to contact these companies to get all permits completed.

#### **4. Executive Director Update: Tiffany Dunn**

##### **a.) Marketing and Education Report**

Ms. Dunn informs the board that she would like to point out a couple of things to update the board on. She explains that we have hosted two cleanups with the Keep Saline Clean Committee, with six different areas picked up around Saline County. Ms. Dunn explains that we will have some of our YEA! Teams are doing events for Earth Day. Ms. Dunn informs the board that Recycle Saline will be having its annual audit done the week of May 18<sup>th</sup>, and she hopes to have the full report at the August Board Meeting. She explains that since our last board meeting, we have officially had our security system installed, and that it was determined that Encore Technologies was the best fit for our office. Ms. Dunn informs the board that we hosted a pre-bid meeting on April 2, and we held our bid opening meeting on April 14<sup>th</sup> with a good turnout. She goes on to explain that we have also successfully had our new phone system installed and that it has been working great. Ms. Dunn relays to the board that there was an accident in the Recycle Saline truck roughly three weeks ago, and that there were no injuries and only slight damage to the truck. She explains that since the incident, we have invested in dash cameras for both trucks and are looking into also doing defensive driving courses.

##### **b.) 2026 Landfill Coupon Program**

Ms. Dunn relays to the board that a total of 3,330 coupons have been sold this year and that is 1,665 homes that have received coupons. Of the 3,330 coupons sold there was a 61% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that \$16,650 has been collected from coupon sales for the year. Ms. Dunn also reports that there were 780,590 pounds disposed of at the landfill using coupons.

##### **c.) 2026 Recycle Report**

Ms. Dunn informs the board that we are currently at 0 lbs. (none has dropped off) from non-profits. Ms. Dunn reports that we have also recycled 8,304 lbs. of e-waste, 74,600 lbs. of Paper/Cardboard, 7,053 lbs. of HHW, as well as 15,160 lbs. of plastics through our recycling center for a total recycling weight of 132,024 lbs. for the year 2026.

## 5. New Business

### A- Electronic Fund Transfer and Electronic Payments Policy

Ms. Dunn explains that the electronic fund transfer and the electronic payments policy are being worked on with Attorney Sam Ed Gibson. She explains that we have several items that are paid for electronically and that there has never been a formal process or procedure set in place. Ms. Dunn informs the board that this is something that has been picked out by the Legislative Audit, and she would like to get this policy in place so that we fall in line with what is expected of us for our Legislative Audit. Ms. Dunn explains that she has provided a draft for the board to look over and hopes to have the Resolution to formally put it in place at the June board meeting. Attorney Sam Ed Gibson addresses the board, explaining that they should look over this policy as well as the EEO Policy and Procedures Manual. He explains that he understands that it is wordy, but he believes it would be in the best interest of the district to read over these and see if the board has any questions or disagreements.

### B- Environmental Enforcement Policy and Procedures Manual

Ms. Dunn explains that she will let Officer Hunter Schelle present the Environmental Enforcement Policy and Procedures Manual as well as the Letter of Support to the Saline County Sheriff's Office, as that is his expertise. Officer Schelle explains that when looking over the manual, it is very long, but by being long, it makes sure to cover all aspects of guidelines for the EEO to follow for safety and liability purposes for the officer as well as for the district.

### C- Letter Of Support for Saline County Sheriff's Office

Officer Schelle informs the board that located behind the Policy and Procedures Manual, there is a letter of support to the Saline County Sheriff's Office. He explains that he met with the sheriff over the idea of trying to stop unpermitted waste haulers, as well as waste haulers dropping litter down the roadways. He informs the board that Sheriff Wright had recommended he go back through part-time two trainings to recertify for law enforcement, which would then grant the capability to perform traffic stops on waste haulers. Officer Schelle explained to the board that the Sheriff was on board with the idea and stated it would need to be cleared up with the county attorney, and that he would like a letter from the Executive Director stating that she understands what is going on, and that she supports the decision. Officer Schelle explains that the class is a 110-hour class, which would then recertify him as a Law Enforcement Officer and grant him access to better safety, legal authority, as well as access to stop permitted and unpermitted waste haulers. Mayor Clyde Crookham asks Officer Schelle if my Law Enforcement Certification would be carried under the Sheriff's Office. Officer Schelle explains that he would be carried under the Sheriff's Office umbrella and be considered a specialized deputy.

Motion made to submit a letter to the Saline County Sheriff's Office, as well as the Board, supporting this effort. Motion made by Mayor Chris Treat, seconded by Jennifer Hill, motion passed, all approve.

**6. Old Business**

**A- Roof RFP**

Ms. Dunn explains to the board that the back of their board packet is a list of all bids received for the Roof RFP. She informs the board that the top three bidders would be Arkansas River Valley Roof and Restoration, ACS Roof Maintenance, and Fraley Roofing. Ms. Dunn explains that Brian Black is currently vetting the top three bidders to ask additional questions about the type of product they would be using as well as whether it would meet the manufacturer's 20-year warranty. Ms. Dunn requests approval to proceed with the roof contract once the bidders have been vetted, as well as authorization to include a 3 to 5% contingency for any account of unforeseen circumstances.

Motion made to approve Executive Director Tiffany Dunn to proceed with the Roof Contract up to \$120,000, made by Mayor Chris Treat, seconded by Mayor Clyde Crookham. Motion passed; all approve.

**7. Public Comments**

No Public Comment

Motion made to Adjourn; all approve.