

Regular Board Meeting

Wednesday, June 12th, 2024

Present:

Tiffany Dunn- Executive Director, Hunter Schelle- Environmental Enforcement Officer, Jeff Arey, Attorney Sam Ed Gibson, Mayor Crystal Herrmann, Toby Hirscheider.

Absent: Mayor Clyde Crookham, Mayor Chris Treat, JR Walters

Proxy: Mayor Clyde Crookham sent proxy for Toby Hirscheider

Mayor Chris Treat sent proxy for Jeff Arey

JR Walter sent proxy for Jeff Arey

Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board Meeting Was called to order at 1:00 p.m. by Jeff Arey at the Recycle Saline Office at 520 Edison Ave. in Benton.

1. Review and Approval of Minutes from April 17th, 2024, Meeting.

Jeff Arey asks if there is any discussion concerning the minutes from April 17th, 2024.

There is a motion for approval of the minutes made by Toby Hirscheider and seconded by Mayor Crystal Herrmann. Motion passed. All approve.

2. Review of Financials from April 2024, May 2024 Meeting

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for April 2024 was \$4,804,505.18 and the end of the month was \$4,956,502.91. Page 2 is the Operations Detail Report that lists the totals for April of \$43,591.03 and Page 3 which supports Page two figures per line item. Page 4 is the listing of the Grant monies for the past 2 months and the total spent for April which is \$6,232.40 Page 5 supports the figures for the line items of Grant monies spent for April 2024.

Mr. Woolbright reports that at the start of May 2024 Total Cash and Cash Equivalents were \$4,956,502.91 and the ending balance was \$4,851,545.55. Page 2 is the Operations Detail Report for the month of May that has the totals of expenditures of \$103,276.62 and Page 3 gives the details for those transactions for the month of May. Page 4 is the Grant report for the month of May with a total spent of \$14,628.91. Page 5 is the listing of the Account Transactions for the month of May 2024.

Motion to approve Financials by Mayor Crystal Herrmann, seconded by Toby Hirscheider Motion passed. All approve.

3. Executive Director Update: Tiffany Dunn

a.) Marking and Education Report

Ms. Dunn informs the board that she would like to highlight the event that we had for the Saline County Cleanup day, she explains that we had several locations across the county where we had quorum court members help take charge of their areas to help the process and we were able to collect a total of 4,680 pounds of litter and covered 21.8 miles of road way along with 3 miles of the saline river and over 100 volunteers that helped with the process. Ms. Dunn updates the board on the coloring books which we received on Monday, and that we have since started distributing these to the kids that were featured in the coloring books.

b.) 2024 Landfill Coupon Program

Ms. Dunn relays to the board that a total of 4,663 coupons have been sold this year and that is 2,331.5 homes that have received coupons. Of the 4,663 coupons sold there has been a 38% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that there has been \$18,270 collected from coupon sales for the year. Ms. Dunn also reports that there have been 1,515,408 pounds disposed at the landfill using the coupons.

c.) 2023-2024 Recycle Report

Ms. Dunn relays to the board that we have recycled a total of 10,015 lbs. from non-profits, a total of 3,525 lbs. from the schools. Ms. Dunn reports that we have also recycled 44,423 lbs. of e-waste, 72,520 lbs. of Cardboard, as well as 14,920 lbs. of plastics through our recycling center for a total recycling weight of 158,488 lbs. for the 2024 year.

4. Environmental Enforcement Update- Hunter Schelle

Officer Schelle explains to the Board that over this reporting period there have been 11 cases worked on with a total of 0 open cases. He also states that there have been 726 tires with 3 manifests that have been collected at the landfill. Officer Schelle explains that there was a total of 22 illegally dumped tires as well as 85.6 tons or 171,210 lbs. that have been disposed of. Officer Schelle explains that for the year 2024 there was a total of 81 illegally dumped tires and a total of 418,670 lbs. cleaned up through the county with a total of 30 cases worked.

5. New Business

A) Solid Waste Management Plan-

Ms. Dunn explains that we have completed our solid waste management plan that was presented in April. She explains that she would like to get everyone together including the board for a half day workshop board-retreat. She explains that we have the ten-year plan, and she would like to pull out some of the highlights from that plan,

and try to set some goals on what directions we would like to take as a district in the next five to ten years. Ms. Dunn informs the board that she would like to hire a facilitator to help us with this process. She explains that she has spoken to Michelle Viney who works for Small Communities but also on the side she does meeting facilitating and has experience with Solid Waste Districts. Ms. Dunn informs the board that she can send everyone out a doodle pole to gauge what day would be best for everyone and explains it would be around a four-hour time block.

B) Recycling Program Changes-

Ms. Dunn informs the board that our services with Bin There Dump That will officially end as of 6/26/24 and that we are currently working with the schools and non-profits that we currently use the contracted services for recycling. She explains that the current plan is to move all the schools and place them on the contract that we have with Republic Services. Ms. Dunn informs the board that our plan is to have the non-profits haul their recycling to our recycling center, the Benton Senior Center is one that is not able to do that, so we do plan on still being able to pick up their recycling materials. Ms. Dunn explains that if we do pull in the schools to the Republic Services contract it will increase the cost by \$2,333 to add them per year. She explains that our original budget for that was \$25,000 for that program. Ms. Dunn asks the board to increase that budget to \$32,000 which will allow us to bring in the other schools. Motion made to increase the budget was made by Mayor Crystal Herrmann seconded by Toby Hirscheider. All approve.

C) Full-Time Employee-

Ms. Dunn explains to the board that with the changes of the recycling program, we would like to bring Andy Smith on as a full-time employee. She states that currently he is at 32 hours a week working Monday through Thursday, and that we really need him for the additional time to help with the operations of the Recycle Center. Ms. Dunn explains that in doing so we would need to amend the budget to approve the salary increase for the additional day of work to put him at 40 hours a week. Motion made by Toby Hirscheider, seconded by Mayor Crystal Herrmann. All approve.

D) Selling of Equipment-

Ms. Dunn informs the board there is a letter from the Department of Transformation and Shared Services, which is requesting an exemption for the sale of equipment that we had owned. She explains that Mr. Gibson had submitted a letter to them for a request for a waiver to dispose of our homemade trailer that was no longer functional, and the sale of four roll off bins owned by us but were specific to Bin There Dump That for the total of \$5,000 so that they could be included in the sale of Bin There Dump That. Motion made to allow the sale of the homemade trailer, and roll off bins made by Mayor Crystal Herrmann, seconded by Toby Hirscheider. All Approve.

E) Purchasing of Trailer-

Ms. Dunn explains to the board that with the additional recycling materials coming in from non-profit organizations we need an additional trailer to be able to collect the materials. She explains that we have not found the exact trailer that we are looking for yet, but she would like to ask the board to approve a dollar range so once we do find one, we can move forward with the purchase. Ms. Dunn requests a range between \$5,000 to \$10,000 for a trailer. Ms. Dunn explains that if we are to find one before the next board meeting, we will be able to present the purchase to the board at the next board meeting. Motion to approve the \$5,000 to \$10,000 purchase range made by Toby Hirscheider, Seconded by Mayor Crystal Herrmann. All Approve.

6. Old Business

No old business

7. Public Comments

Mr. Gibson gave his sentiments to former Board Member Dr. Brashears who has passed.

Motion to adjourn, made by Mayor Crystal Herrmann, Second by Toby Hirscheider, all approve.