

Yoakum, Lovell & Co., PLC
CERTIFIED PUBLIC ACCOUNTANTS

Saline County Regional Solid Waste Management District

Financial Statements, Required Supplementary
Information and Other Reports

September 30, 2014

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Management's Discussion and Analysis

This section of Saline County Regional Solid Waste Management District's annual financial report presents an analysis of the District's financial performance during the year ending September 30, 2014. This information is presented in conjunction with the audited basic financial statements, which follow this section.

Financial Highlights for Fiscal Year

- The District's net position decreased \$55,603 over the past year from \$4,569,952 to \$4,514,349.
- The District's total unrestricted cash and investments decreased \$61,500 over the past year from \$4,308,813 to \$4,247,313.

Overview of the Financial Statements

The annual report consists of the management's discussion and analysis and the basic financial statements. The financial statements include notes, which explain in detail some of the information included in the basic financial statements.

Required Financial Statements

The financial statements of the District report information utilizing the full accrual basis of accounting. The financial statements conform to accounting principles generally accepted in the United States. The balance sheet includes information on the District's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to District creditors (liabilities). The statement of revenues, expenses, and change in net position identifies the District's revenues and expenses for the year ended September 30, 2014. This statement provides information on the District's operations over the past year and can be used to determine whether the District has recovered all of its costs through user fees and other charges. The third financial statement is the statement of cash flows. This statement provides information on the District's cash receipts, cash payments, and changes in cash resulting from operations, investments, and financing activities. From the statement of cash flows, the reader can obtain information on the source and use of cash and the change in the cash balance from the previous year.

Financial Analysis of the District

The balance sheet and statement of revenues, expenses, and change in net position provide an indication of the District's financial condition. The District's net position reflects the difference between assets and liabilities. An increase in net position over time typically indicates an improvement in financial condition. A summary of the District's balance sheet and statement of revenues, expenses, and change in net position are presented below.

Condensed Balance Sheets

	<u>2014</u>	<u>2013</u>
Current and Other Assets		
Capital Assets, Net	\$ 4,668,006	\$ 4,684,551
	<u>136,920</u>	<u>169,509</u>
Total Assets	<u>\$ 4,804,926</u>	<u>\$ 4,854,060</u>

Current Liabilities	<u>\$ 290,577</u>	<u>\$ 284,108</u>
Total Liabilities	<u>290,577</u>	<u>284,108</u>
Net Position Invested in Capital Assets, Net of Related Debt	136,920	169,509
Unrestricted Net Position	<u>4,377,429</u>	<u>4,400,443</u>
Total Net Position	<u>4,514,349</u>	<u>4,569,952</u>
Total Liabilities and Net Position	<u>\$ 4,804,926</u>	<u>\$ 4,854,060</u>

As the above table indicates, total assets have decreased \$49,134 or 1% over the past year from \$4,854,060 to \$4,804,926. This decrease is primarily due to a negative cash flow during the year.

The total liabilities have increased \$6,469 or 2% over the past year from \$284,108 to \$290,577. This increase is primarily from an increase in grant advances.

Condensed Statements of Revenues, Expenses
and Changes in Net Position

	<u>2014</u>	<u>2013</u>
Operating Revenues		
Landfill – Royalty Income	\$ 450,000	\$ 450,000
Other Revenue	<u>207,975</u>	<u>214,964</u>
Total Operating Revenues	657,975	664,964
Gain (Loss) on Sale of Assets		2,519
Loss on Disposal of Construction in Process Asset	(13,970)	
Investment Return	<u>66,089</u>	<u>(80,056)</u>
Total Revenue	<u>710,094</u>	<u>587,427</u>
Operating Expenses		
Personnel	268,844	299,256
Operations	471,481	477,568
Depreciation	<u>25,372</u>	<u>35,052</u>
Total Operating Expenses	<u>765,697</u>	<u>811,876</u>
Changes in Net Position	(55,603)	(224,449)
Net Position at Beginning of Year	<u>4,569,952</u>	<u>4,794,401</u>
Net Position at End of Year	<u>\$ 4,514,349</u>	<u>\$ 4,569,952</u>

The statements of revenues, expenses, and changes in net position identify the various revenue and expense items which affect the change in net position. As the table above indicates, the change in net position decreased over the past year.

The District's operating revenue decreased \$6,989 or 1% over the past year from \$664,964 to \$657,975. The decrease is due to a decrease in recycling grant revenue during the year.

The District's operating expenses decreased \$46,179 or 6% over the past year from \$811,876 to \$765,697. This decrease is due to a decrease in recycling and grants expenses during the year.

Analysis of Capital Assets and Long-Term Debt

A summary of the District's capital assets and long-term debt balances are below:

	<u>2014</u>	<u>2013</u>
Capital Assets		
Non-Depreciable Assets		
Land	\$ 65,803	\$ 65,803
Construction-In-Process		13,970
Depreciable Assets		
Buildings & Improvements	19,823	19,823
Equipment	219,954	213,201
Vehicles	61,746	61,746
Less: Accumulated Depreciation	<u>(230,406)</u>	<u>(205,034)</u>
Total Capital Assets, Net	<u>\$ 136,920</u>	<u>\$ 169,509</u>

The majority of the capital assets remaining are used in the recycling operations.

Yoakum, Lovell & Co., PLC

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

Board of Directors
Saline County Regional Solid
Waste Management District
Bauxite, Arkansas

We have audited the accompanying financial statements of Saline County Regional Solid Waste Management District which comprise the balance sheet as of September 30, 2014, and the related statements of revenues, expenses, and change in net position and cash flows for the year then ended and related notes.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Saline County Regional Solid Waste Management District as of September 30, 2014, and the changes in its net position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States.

Other-Matter

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 1 through 3 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental

Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

In accordance with *Government Auditing Standards*, we have also issued a report dated January 13, 2015, on our consideration of Saline County Regional Solid Waste Management District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Saline County Regional Solid Waste Management District's internal control over financial reporting and compliance.

Yaakum. Lovell & Co., P.C.
Certified Public Accountants

Benton, Arkansas
January 13, 2015

Saline County Regional Solid Waste Management District
Balance Sheet
September 30, 2014

Assets

Current Assets	
Cash	\$ 2,211,650
Investments	2,035,663
Accrued Interest Receivable	10,534
Accounts Receivable - Other	<u>150,000</u>
Total Current Assets	<u>4,407,847</u>
Restricted Funds	<u>260,159</u>
Capital Assets, Net	<u>136,920</u>
Total Assets	<u><u>\$ 4,804,926</u></u>

Liabilities and Net Position

Current Liabilities	
Accounts Payable	\$ 19,216
Accrued Wages and Leave	11,202
Grant Advances	<u>260,159</u>
Total Current Liabilities	<u>290,577</u>
Net Position	
Invested in Capital Assets, Net of Related Debt	136,920
Unrestricted	<u>4,377,429</u>
Total Net Position	<u>4,514,349</u>
Total Liabilities and Net Position	<u><u>\$ 4,804,926</u></u>

The accompanying notes are an integral part of these financial statements.

Saline County Regional Solid Waste Management District
Statement of Revenues, Expenses, and Change in Net Position
For the Year Ended September 30, 2014

Operating Revenues	
Landfill - Royalty Income	\$ 450,000
Recycling Revenue	58,360
Grant Revenue	125,509
Other Income	24,106
Total Operating Revenues	<u>657,975</u>
Operating Expenses	
Wages and Salaries	206,062
Payroll Taxes	13,019
Employee Benefits	23,063
Retirement	26,700
Fuel and Oil	9,002
Repairs and Maintenance	10,068
Utilities	7,754
Professional Fees	40,822
Rent	8,700
Office Expense	10,789
Insurance	3,408
Disposal Fees	80,106
E-Waste	13,395
Recycling and Recycling Grant Expense	152,792
Supplies	3,815
Contract Labor	56,536
Household Hazard Waste Program	29,757
Other Expenses	2,106
Grants	13,600
Advertising	16,111
Travel, Conferences, & Meals	12,720
Depreciation	25,372
Total Operating Expenses	<u>765,697</u>
Operating Income (Loss)	<u>(107,722)</u>
Nonoperating Revenues (Expenses)	
Investment Return	66,089
Loss on Disposal of Construction in Process Asset	(13,970)
Total Nonoperating Revenues (Expenses)	<u>52,119</u>
Change in Net Position	(55,603)
Net Position at Beginning of Year	<u>4,569,952</u>
Net Position at End of Year	<u>\$ 4,514,349</u>

The accompanying notes are an integral part of these financial statements.

Saline County Regional Solid Waste Management District
Statement of Cash Flows
For the Year Ended September 30, 2014

Cash Flows from Operating Activities	
Cash Received from Customers	\$ 532,466
Cash Received from Grants	170,567
Cash Paid for Employees	(266,284)
Cash Paid to Suppliers	(512,630)
Net Cash Used by Operating Activities	<u>(75,881)</u>
Cash Flows from Capital and Related Financing Activities	
Purchases of Capital Assets	(6,754)
Net Cash Used by Capital and Related Financing Activities	<u>(6,754)</u>
Cash Flows from Investing Activities	
Interest Received	10,199
Change in Restricted Funds	(45,058)
Net Cash Used by Investing Activities	<u>(34,859)</u>
Net Decrease in Cash	(117,494)
Cash at Beginning of Year	<u>2,329,144</u>
Cash at End of Year	<u><u>\$ 2,211,650</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating Income	\$ (107,722)
Items Not Requiring (Providing) Cash:	
Depreciation Expense	25,372
Increase (Decrease) In:	
Accounts Payable	(41,149)
Accrued Liabilities	2,560
Grant Advances	45,058
Net Cash Used by Operating Activities	<u><u>\$ (75,881)</u></u>

The accompanying notes are an integral part of these financial statements.

Saline County Regional Solid Waste Management District
Notes to the Financial Statements

Note 1: Summary of Significant Accounting Policies

The Saline County Regional Solid Waste Management District (the District) is organized for the protection of the public health and the state's environmental quality through the development and maintenance of a solid waste plan for the people of Saline County. Operating income includes revenues and expenses related to the continuing operations of the District, including recycling. Principal operating revenues are royalties from the landfill and revenues from recycling. Principal operating expenses are the costs of providing services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

The District was created under Act 752 of the 78th Regular Session of the General Assembly of the State of Arkansas. The Board of Directors is composed of the Saline County judge and the mayors of the cities of Benton, Bryant, Shannon Hills, and Haskell, Arkansas, or their appointed representative.

- A. **Basis of Presentation** – The financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations).
- B. **Basis of Accounting** – The financial statements are prepared on the accrual basis of accounting using the economic resources measurement focus. Revenues are recognized when they are earned and expenses are recognized when they are incurred.
- C. **Cash and Investments** – Cash consists of all cash on hand, deposited in the bank, or in certificates of deposit. The District carries investments in marketable securities at their fair value on the balance sheet (see Note 3). The changes in unrealized gains and losses are included in investment return on the accompanying statement of revenues, expenses, and change in net position.
- D. **Cash Deposits with Financial Institutions** – All cash deposited with banks is insured by the Federal Deposit Insurance Corporation. If the cash deposits exceed the \$250,000 federal deposit insurance limit, the financial institution has pledged government securities with a third party custodian to cover the excess over the \$250,000 limit.
- E. **Capital Assets** – Capital assets are recorded at cost. Any donated capital assets are recorded at fair value on the date of the gift. Depreciation is calculated using the straight-line method based upon the estimated useful lives of the related assets. Estimated useful lives are as follows, except for land, which is a non-depreciable capital asset:

Buildings	10-30 Years
Vehicles	5 Years
Equipment	3-15 Years

Maintenance and repairs are charged to expense as incurred. It is the District's policy for additions, renewals, and betterments with a cost of at least \$1,000 and a useful life of three years or longer to be capitalized.

- F. **Grant Advances** – Funds received for the recycling grant are deferred and recognized over the period to which the recycling expenses are incurred.

Saline County Regional Solid Waste Management District
Notes to the Financial Statements

Note 1: Summary of Significant Accounting Policies (cont'd)

- G. **Net Position** – Under GASB 34, the District must report its net position as restricted, unrestricted, or invested in capital assets, net of related debt. As of September 30, 2014, the net position invested in capital assets, net of related debt was \$136,920. The remaining net position is reported as unrestricted.
- H. **Use of Estimates** – The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2: Restricted Funds

These are grant funds received from the Arkansas Department of Environmental Quality that have been restricted for the payment of recycling expenses. The funds are held in a cash account and at September 30, 2014, had a balance of \$260,159.

Note 3: Investments

The District's investments consisted of government bonds, whose average time to maturity is 3 years. The investment policy of the District is to invest in publicly-traded fixed income securities and cash equivalents. A maximum of 25% of the portfolio may be invested in corporate bonds or commercial paper. All of the investments were insured up to their fair value. The following schedule summarizes the cost and fair value of these investments at September 30, 2014:

Cost	\$ 2,070,567
Unrealized Appreciation (Depreciation)	<u>(34,904)</u>
Fair Value	<u>\$ 2,035,663</u>

The following schedule summarizes investment return for the year ended September 30, 2014:

Interest Income	\$ 48,386
Trustee Fees	(8,039)
Change in Unrealized Gains (Losses) on Investments	<u>25,742</u>
Investment Return	<u>\$ 66,089</u>

Note 4: Capital Assets

The following is a summary of capital assets at September 30, 2014:

	10/01/13	Increases	Decreases	9/30/14
Land	\$ 65,803	\$	\$ 13,970	\$ 65,803
Construction in Process	13,970		13,970	
Buildings & Improvements	19,823			19,823
Equipment	213,201	6,753		219,954
Vehicles	<u>61,746</u>			<u>61,746</u>
Total Capital Assets	374,543	<u>\$ 6,753</u>	<u>\$ 13,970</u>	367,326
Less: Accumulated Depreciation	<u>205,034</u>			<u>230,406</u>
Net Capital Assets	<u>\$ 169,509</u>			<u>\$ 136,920</u>

Saline County Regional Solid Waste Management District
Notes to the Financial Statements

Note 5: Grant Advances

The following is a summary of the change in deferred grant revenue (as discussed in Note 1) for the year ending September 30, 2014:

Recycling grants from ADEQ:

Balance at Beginning of Year	\$ 215,101
Funds Received	
ACT 1313 Funds	100,332
SAL 01-14EW (E-Waste Grant)	20,000
SAL 02-14EW (E-Waste Grant)	10,000
SAL 03-14EW (E-Waste Grant)	20,235
SAL 04-14EW (E-Waste Grant)	20,000
Funds Disbursed	<u>(125,509)</u>
Balance at End of Year	<u>\$ 260,159</u>

Note 6: Retirement Plan

A. Description of the Plan

All full-time employees of the District are covered by the State of Arkansas Public Employees Retirement System (APERS), which is a cost-sharing multiple employer defined benefit pension plan established by authority of the Arkansas General Assembly with the passage of Act 177 of 1957 to provide retirement benefits for eligible employees and elected officials of state and local governmental entities in Arkansas.

Benefit provisions are established by state law and may be amended only by the Arkansas General Assembly. Members are eligible for full benefits (1) at age sixty-five (65) with five (5) years of actual service, or (2) at any age with twenty-eight (28) years of actual service. The normal retirement benefit amount, paid on a monthly basis, is determined by the member's final average salary and number of years of service. A member may retire with a reduced benefit at age fifty-five (55) with at least five (5) years of actual service if the member is within ten (10) years of normal retirement age. The Arkansas Public Employees Retirement System also provides for disability and survivor benefits.

APERS prepares financial statements which include financial information combined for all members of the plan. When audited financial statements are completed, copies are mailed to each member. Since the District is a member of APERS, further information and copies of the financial report may be obtained from the District.

B. Eligibility

APERS covers all state employees who are not covered by another authorized plan, all county employees, municipal employees for whom municipalities have elected coverage under the system, college and university employees, and certain non-teaching school employees.

Saline County Regional Solid Waste Management District
Notes to the Financial Statements

Note 6: Retirement Plan (cont'd)

C. Contributions

Contribution provisions are established by state law and may be amended only by the Arkansas General Assembly. APERS was established as a contributory plan. However, with the passage of Act 793 of 1977, existing members and previous members were offered the opportunity to choose to become non-contributory members, provided that the election was made by June 30, 1991. Anyone joining the system subsequent to January 1, 1978, who had not previously been a member was automatically enrolled as a non-contributory member. With the passage of Act 2084 of 2005, new hires are automatically enrolled as a contributory member with no option of becoming non-contributory. Contributory members are required by statute to contribute 5% of gross wages to APERS. Employee contributions remaining on deposit with APERS for a period of five (5) years earn interest credits, which are included in the refund. The employer contribution rates for all divisions, except the non-state division, are set by the Arkansas legislature; the non-state division employers contribution rate is 10% for the first fiscal year of membership and is, thereafter, determined by an independent actuary.

Employee contributions made to the plan were \$8,924, \$10,020, and \$7,084 for the years ending September 30, 2014, 2013, and 2012, respectively. Employer contributions for the years ending September 30, 2014, 2013, and 2012 were \$26,700, \$29,053, and \$19,304, respectively.

Note 7: Commitments

During the year ended September 30, 2011, the District entered into an agreement to lease office space. The terms of the lease are \$350 per month, ending in July, 2016. The following are the future minimum lease payments for the year ending September 30:

2015	\$ 4,200
2016	<u>3,500</u>
Total	<u>\$ 7,700</u>

Note 8: Related Party

During the year ended September 30, 2014, a company owned by a board member's spouse was paid \$6,990 for promotional materials. This was done through a bidding process and this company had the lowest bid.

A company owned by the executive director's brother was paid \$888 for the year ended September 30, 2014, for maintenance to the District's vehicles. This business relationship existed prior to the executive director being hired by the District.

Note 9: Subsequent Event

Subsequent events were evaluated through January 13, 2015, which is the date the financial statements were available to be issued.

Yoakum, Lovell & Co., PLC
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*

Board of Directors
Saline County Regional Solid
Waste Management District
Benton, Arkansas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Saline County Regional Solid Waste Management District (an independent governmental unit), which comprise the balance sheet as of September 30, 2014, and the related statements of revenues, expenses, and change in net position and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 13, 2015.

Internal Control over Financial Reporting

In planning and performing our audit, we considered Saline County Regional Solid Waste Management District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Saline County Regional Solid Waste Management District's internal control. Accordingly, we do not express an opinion on the effectiveness of Saline County Regional Solid Waste Management District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. Given these limitations, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Saline County Regional Solid Waste Management

District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Yoa Kum, Lovell & Co., P.C.
Certified Public Accountants

Benton, Arkansas
January 13, 2015