

Saline County Regional Solid Waste Management District

Regular Board Meeting

December 18, 2013

Board Members Present: Mr. Jim Erwin (Proxy); Dr. Don Brashears; Mr. J.R. Walters; Judge Fite; Mayor Jeff Arey; Bob McKeon (Proxy).

Others Present: Mr. Shane Knight, Operations Manager, Saline County RSWMD; Ms. Tiffany Dunn, Marketing Coordinator, Saline County RSWMD; Mr. Michael Grappe', Executive Director, Saline County RSWMD; Mr. Sam Ed Gibson, Attorney Saline County RSWMD; Mr. Mike Lauderdale, Terry's Waste Management; Jordan Woolbright, Woolbright and Associates;

Mayor Arey called the meeting to order and asked everyone to sign in.

Reading of Minutes from November: Mayor Arey stated the first order of business was the reading of minutes from the November meeting. Dr. Brashears made a motion to approve the Regular Board Meeting minutes from November. Mr. Walters seconded the motion. All were in favor and motion passed with no opposition.

Reading of Financial Statement and Financial Position from November-Jordan

Woolbright: Mr. Woolbright stated that the Operating account had an ending balance of \$574,162.48, the Revenue Account had \$1,736,615.55, the Recycling Account had \$192,026.25, and the Investment Account had an ending balance of \$1,998,027.19. Mr. Woolbright stated that the total cash and cash equivalents are \$4,500,831.47. Mr. Woolbright stated that the prior month's total cash and cash equivalents total was 4,487,625.55. Mr. Woolbright stated that on the operations detail report he will start with salary/wages. Mr. Woolbright stated that there was an increase due to a large bill to Labor Finders. Mr. Woolbright that on the detail report you can see where those numbers come from. Mr. Woolbright stated that he moved Mr. Knight's salary into Salary/wages as well where it used to be in the Environmental Officer expense. Mr. Woolbright stated that there is nothing out of the ordinary you will see Apers contributions, insurance, taxes, professional fees, and office expenses. Mr. Woolbright stated that professional fees includes website maintenance and an invoice to Gibson and Gibson PA for service over the past couple of months. Mr. Woolbright stated that there was a large repair bill to Landers for about \$15,000. Mr. Woolbright stated that in miscellaneous there were membership dues. Mr. Woolbright stated that the figure in the recycling expense was a large figure due to the 70% share that occurs every quarter to Republic Services. Mr. Woolbright stated that on pages 3, 4, and 5 were used for the operation detailed report. Dr. Brashears made a motion to approve the financial statement and financial position from November. Mr. Walters seconded the motion. All were in favor and motion passed with no opposition.

Inter-District Tire Update-Stacy Edwards: Ms. Edwards was absent from the meeting and Mr. Knight gave the inter-district tire report per Ms. Edwards email and report that she emailed to the District. Mr. Knight stated that she had several things on her list that she wanted to be brought up. Mr. Knight stated that our numbers and financials for Saline County are very strong. Mr. Knight stated that the inter-district has received the fourth quarter grant installment. Mr. Knight stated that the inter-district is paying for the public information campaign this month and the District should no longer be in overage status. Mr. Knight stated that we did receive a call about illegal tire dumping in response to the signs. Mr. Knight stated that the Waste Tire Oversight Board will meet in Little Rock at the Regional Recycling District office at 11:00 am on Wednesday, January 15th. Mr. Knight stated that as discussed with Michael and the Board's approval, we will ask the Waste Tire Board at the January meeting for permission to purchase an additional trailer. Mr. Knight stated that we would like to place another collection center in Benton at Discount Auto Repair. Ms. Edwards stated per her email that she has spoken to Mr. Clay, the owner, and he seems willing to serve in this way. Mr. Knight stated that Roger Davis says that the permit for the new site should be approved by ADEQ by January 1st.

Environmental Officer Update-Shane Knight: Mr. Knight stated that we have transported in the last month a little over 200 tires that have come from illegal dumpsites or abandoned homes. Mr. Knight stated that we have used our recycle trailers and take them to the location and park them. Mr. Knight stated that the City of Benton has been the biggest contributor to that of some abandoned homes. Mr. Knight stated that 120 tires came from a home on Walnut Street. Mr. Knight stated that there is another site that was reported to us that is located on Shady Lane that will have a little over 100 tires. Mr. Knight stated that we've had three calls from individuals that are cleaning their properties that we are issuing tire waiver forms for. Mr. Knight stated that over the last month we have seen an increase. Mr. Knight stated that there was one illegal dump site reported since the last meeting and that it was turned back over to ADEQ. Mr. Knight stated that all the other illegal dump sites have been inspected again and there hasn't been any problems.

Executive Director Update:

Recycling Program: Mr. Grappe' stated that as the Board is aware we are trying to get the Curbside recycling program off the ground. Mr. Grappe stated that we have been working closely with Republic and Terry's Waste who came in October to ask for the Boards support. Mr. Grappe' stated that last month the Board gave us direction on doing an education campaign. Mr. Grappe' stated that in our meeting with Republic they have asked us to continue working at the existing site until the end of January to give them enough time to put their plan in place. Mr. Grappe' stated that they are talking with a recycling company called Goldman's. Mr. Grappe' stated that they will come in and set up the lines and run the recycle facility inside the center at the landfill. Mr. Grappe' stated that a benefit to that is that we are going to give about 400 tons a week of refuge that they can't recycle to our landfill instead of Little Rock. Mr. Grappe' stated that the new General Manager of Republic has done a very good job of getting out and talking

with possible customers for recycling and refuge and has made a commitment to increase the refuge to the landfill of 1,000 tons a week and increasing his number for recyclables that we will get some credit for. Mr. Grappe' stated that the materials will be processed and separated. Mr. Grappe' stated that Pratt Industries out of Shreveport will be providing the bailer for this enterprise and will be taking the material. Mr. Grappe' stated that they will be taking the cardboard, metal, paper, plastics will be bailed up and shipped to them directly for processing. Mr. Grappe' stated that the good news is that it will be cost neutral to the District. Mr. Grappe' stated that there might not be a tipping fee or if there is a tipping fee it will be minimum. Mr. Grappe' stated that the companies like Terry's Waste will bring their collection will bring the collection to us. Mayor Arey asked if the District is providing any equipment. Mr. Grappe' stated that the easiest thing to do is leave it where it is and let them use it. Mr. Grappe' stated that it will reduce our start-up cost. Mr. Walters asked if our labor cost will go away. Mr. Grappe' stated that either Goldman or Republic will try and take on the employees. Mr. Grappe' stated that everything is looking positive and feels very confident that this will plan will be moving forward. Judge Fite asked that once we get all the details on the program at that point all the haulers can start recycling. Mr. Grappe' stated that is correct. Mr. Grappe' stated that the roll out plan is starting in April will be the time when they will actually start giving out the cans and collecting. Mr. Grappe' stated that the extra month that we are doing in January is strictly to handle what we are doing now. Mr. Walters asked if the black boxes will be taken away. Mr. Grappe' stated that eventually and that we are putting notices on them to inform citizens that curbside recycling will be available and to contact your hauler. Mr. Grappe' stated that we have at least until April and the cost of the boxes are \$1,600 a month for pick-ups. Mr. Grappe' stated that his suggestion to the Board is to re-visit the black boxes in second quarter to determine which direction we want to go. Mayor Arey stated that it is possible that we won't be able to eliminate all the boxes. Mr. Grappe' stated that he would like to move them further out. Mr. Grappe' stated that an update to the yard debris program is that we have identified a location at the landfill and the construction issues in order to make it happen. Mr. Grappe' stated that we will provide the materials and Republic will provide the labor and equipment to put the materials in. Mr. Grappe' stated that will consist of a culvert, road bed, and etc. Mr. Grappe' stated that we have an agreement with Republic that they will take all the chipping materials for \$1 a yard to use as ground cover. Mr. Grappe' stated that this is precedent depending on if ADEQ will allow us to use chipping as ground cover and that we have been in discussion with Benjamin Moore who is now the Chief of the Solid Waste District. Mr. Grappe' stated that he has already replied back to us with a list that we need to prove that the dirt being replaced with the chippings is actually beneficial. Mr. Walters asked if this is going to be at the airport or at the landfill. Mr. Grappe' stated that it will be at the landfill and that the idea is if you go past the landfill there is a cut off road that connects to Mt. Olive and that is where you would enter. Mr. Grappe' stated that we would black top about 40 feet and then fill in with gravel for a turn around. Mr. Grappe' stated that if we get approval from ADEQ we should have this in by the summer.

Upcoming Events: Ms. Dunn stated that she will be attending a Keep America Beautiful conference in February. Ms. Dunn stated that we have won second place for the National recognition for the beautification category.

Advertising Efforts-Tiffany Dunn: Ms. Dunn stated that we have radio and billboard contracts in and ready to go to begin on January 6th. Ms. Dunn stated that she is still working on the water bills and using the billboard ad in the newsletters but has to get permission from the company to be able to do that. Ms. Dunn stated that there will be a new ad in Saline County Lifestyles. Ms. Dunn stated that we will start advertising in January on Facebook that curbside is available. Ms. Dunn stated that we already have a tab on our website for curbside recycling and on that tab it will show what to recycle single stream as well as Terry's Waste and Republic listed as haulers that are offering the service. Ms. Dunn stated that if there are additional haulers that will be offering the service we will include them on the list. Ms. Dunn stated that we want people to contact their hauler or our hauler.

Community Efforts: Mr. Grappe' stated that the District is now involved in Keep Bryant Beautiful, Benton Matters, Saline Green, and in the near future will be Labor for your neighbor in Haskell. Mr. Grappe' stated that our next event will be Martin Luther King Day in the Ralph Bunch area. Mr. Grappe' stated that with Saline Green there is an opportunity to apply for a grant through the Walton Foundation in conjunction with the University of Arkansas. Mr. Grappe' stated that they have never done one for a county before so we took a two prong approach. Mr. Grappe' stated that each city Benton and Bryant are filling out the paperwork and the District has filled one out for the county. Mr. Grappe' stated that we will submit that overall to see about getting a grant to do quality improvements in the District.

Recycle Center Labor Update: Mr. Knight stated that labor for November was 25,237.38, hauling was \$8,411.76. Mr. Knight stated that the maintenance cost included a door that we had replaced at the recycle center. Mr. Knight stated that he included a breakdown of the material recycled and sold to show the dollar amount per ton and the cost that we pay Republic out of the \$7,000. Mr. Knight stated that for the month of November we will pay Republic \$5,418.52 for their 70% share. Mr. Knight stated that our total cost for the month of November our cost was \$35,072.95. Mr. Knight stated that on our Household Hazardous waste the labor cost was \$517.17, Rineco was \$5,214.50, supplies were \$600, and the total cost for November was \$6,331.67. Mr. Knight stated that we are getting ready to submit our E-Waste pre-application grants for 2014. Mr. Knight stated that it will give us some money to do E-Waste drives throughout the county. Mr. Knight stated that we will do the first one on December 31st in Hot Springs Village, and then begin to set up one in East End, Benton, Bryant, Haskell, and Hot Springs Village on a rotating basis. Mayor Arey asked if the \$6,331.67 for Household Hazardous Waste is included in the \$35,000 number for recycling. Mr. Knight stated that it's not included in that number and that it is two separate programs.

Miscellaneous: Mr. Grappe' stated that he has two issues that he would like to bring up under Miscellaneous. Mr. Grappe' stated that the first one is for the Board to vote on another Tire Trailer for the District. Mr. Grappe' stated that if the Board approves another Tire Trailer, Mayor Arey will bring before the Tire Board Meeting on January 15th and make the request. Judge Fite asked what the commitment is on our part. Mr. Grappe' stated that there isn't a commitment other than we will have another tire trailer in our District. Judge Fite made a motion to approve the tire trailer. Mr. Walters seconded the motion. All were in favor and motion passed with no opposition. Mr. Grappe' stated that the second issue that he would like to bring up is the Household Hazardous Waste program. Mr. Grappe' stated that he would like to cut back the program to once a quarter. Mr. Grappe' stated that we were doing once a week and then changed to once a month and now would like to change to once a quarter. Judge Fite made a motion to approve to move the program to once a quarter. Mr. Walters seconded the motion. All were in favor and the motion passed with no opposition. Mr. Grappe' stated that we will do the next one the second week of January and then every quarter after that. Mr. Grappe' stated that we will post the dates on our calendar on the website.

Old Business:

- A. Mid Ark Status- Mr. Gibson stated that the good news is that we have been advised that there is a transaction underway by which Mid Ark business will be sold to Republic Services. Mr. Gibson stated that the judgments that we have put on record against Mid Ark created a lien that the buyer insisted be removed before the sale could close. Mr. Gibson stated that we have done the proper paperwork to be included in the closing. Mr. Gibson stated that before Dec. 31 we should be receiving a wire transfer of the full amount still due from Mid Ark plus the recoupment of Attorney's fees. Mr. Gibson stated that at that time we will dismiss the litigation and file the right paperwork reflecting that the debt has been paid. Dr. Brashears asked how much the debt was. Mr. Gibson stated that the original debt was about \$27,000 and had collected about \$13,000 by periodic payment. Mr. Gibson stated that there was a balance by the time you added interest to it of 14,000-15,000 and that there is a provision in the law that allows us to add 10% of the original debt to collect as an attorney's fee. Mr. Gibson stated that we will be receiving somewhere north of \$17,500.

New Business:

- A. Christmas Bonus- Mr. Grappe' stated that last year we did Christmas bonuses and is asking if we want to do it again this year. Mr. Grappe' stated that last year we gave the workers out in the field \$500, Ms. Marshall received \$1,000, and Ms. Dunn received \$500. Dr. Brashears asked how many people are involved. Mr. Grappe' stated that there would be 5 people. Judge Fite stated that would be 6 people if we include Mr. Grappe'. Dr. Brashears stated that he thinks we need to go ahead and continue with the same precedence that we have set in the past. Dr. Brashears stated that he suggests that we

give the same bonus to the same basic job position as we did last year. Mayor Arey asked if the Executive Director had a recommendation. Mr. Grappe' stated that we have two workers that have been with us for at least a year and give them \$500 like we did last year unless the Board wished to give more and then there are two that have been with us anywhere from half a year to a quarter of a year. Mr. Grappe' stated that his recommendation is to give everyone \$500 and then for Ms. Dunn he would like to see her get \$1,000 which would bring the total to \$3,000. Dr. Brashears stated that he would like to make a motion to allow \$1,000 to the Director and Assistant Director. Judge Fite seconded the motion. All were in favor and motion passed with no opposition.

Public Comments: There was no public comment.

Mr. Walters made a motion to adjourn. Dr. Brashears seconded the motion. All were in favor and motion passed with no opposition.