

Regular Board Meeting

Wednesday, December 11th, 2024

Present:

Tiffany Dunn- Executive Director, Hunter Schelle- Environmental Enforcement Officer, Jeff Arey, Attorney Sam Ed Gibson, Mayor Crystal Herrmann, Toby Hirscheider, Nancy Duren proxy for Mayor Clyde Crookham, Mayor Mike Kemp

Absent:

Mayor Clyde Crookham (Proxy Nancy Duren), Mayor Chris Treat (Proxy Jeff Arey)

Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board Meeting Was called to order at 1:00 p.m. by Jeff Arey at the Recycle Saline Office at 520 Edison Ave. in Benton.

1. Review and Approval of Minutes from October 16th, 2024, Meeting.

Jeff Arey asks if there is any discussion concerning the minutes from October 16th, 2024. There is a motion for approval of the minutes made by Mayor Crystal Herrmann and seconded by Toby Hirscheider. Motion passed. All approve.

2. Review of Financials from October 2024, November 2024

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for October 2024 was \$5,103,965.40 and the end of the month was \$5,191,534.65. Page 2 is the Operations Detail Report that lists the totals for October of \$108,761.36 and Page 3 which supports Page two figures per line item. Page 4 is the listing of the Grant monies for the past 2 months and the total spent for October which is \$7,588.23 Page 5 supports the figures for the line items of Grant monies spent for October 2024.

Mr. Woolbright reports that at the start of November 2024 Total Cash and Cash Equivalents were \$5,191,534.65 and the ending balance was \$5,101,953.92. Page 2 is the Operations Detail Report for the month of November that has the totals of expenditures of \$54,718.35 and Page 3 gives the details for those transactions for the month of November. Page 4 is the Grant report for the month of November with a total cost of \$42,922.78. Page 5 is the listing of the Account Transactions for the month of November 2024.

Motion to approve Financials by Toby Hirscheider, seconded by Mayor Crystal Herrmann Motion passed. All approve.

3. Environmental Enforcement Update- Hunter Schelle

Officer Schelle explains to the Board that over this reporting period there have been 8 cases worked on with a total of 0 open cases. He also states that there have been 375 tires with 2 manifests that have been collected at the landfill. Officer Schelle explains that there was a total of 16 illegally dumped tires as well as 1.775 tons or 3,550 lbs. that have been disposed of. Officer Schelle explains that for the year 2024 there were a total of 133 illegally dumped tires and a total of 431,320 lbs. cleaned up through the county with a total of 62 cases worked.

4. Executive Director Update: Tiffany Dunn

a.) Marketing and Education Report

Ms. Dunn informs the board that for the YEA! Team program we hosted the recycle door contest where schools decorated their doors with recycled materials. Ms. Dunn states that Spring Hill Elementary won first place in the contest for the Saline County Winner. Ms. Dunn informs the board that we have our HHW event dates set for the 2025 year as well as other event dates. She explains to the board that we plan on having a Saturday Recycling Day starting in January and we will be doing the first Saturday of the month from 9 to 12.

b.) 2024 Landfill Coupon Program

Ms. Dunn relays to the board that a total of 7,794 coupons have been sold this year and that is 3,897 homes that have received coupons. Of the 7,794 coupons sold there has been a 60% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that there has been \$30,560.00 collected from coupon sales for the year. Ms. Dunn also reports that there have been 3,698,781 pounds disposed at the landfill using the coupons.

c.) 2024 Recycle Report

Ms. Dunn relays to the board that we have recycled a total of 15,515 lbs. from non-profits, a total of 3,525 lbs. from the schools. Ms. Dunn reports that we have also recycled 108,396 lbs. of e-waste, 171,920 lbs. of Cardboard, as well as 36,195 lbs. of plastics through our recycling center for a total recycling weight of 373,685 lbs. for the 2024 year.

d.) NewGen Strategies Survey

Ms. Dunn explains that we have received 478 responses to our survey, and we are still looking for a 3-5% response rate for the survey and we are currently at 1%. She informs the board that we have been advertising the survey and will continue to do so to try and get more participation with the survey.

5. New Business

A- 2025 Budget

Ms. Dunn informs the board that in the book they should see a summary for the 2025 proposed budget, and states that it gives a breakdown of each line item that matches up with the operations detail part of the budget. Ms. Dunn explains to the board that for 2025 we are proposing a budget of \$507,685.19 against a projected revenue of \$1,000,662.24 which would be a projected revenue of \$492,977.05. Ms. Dunn informs the board that the projected budget does include a COLA increase for all employees at a rate of 2.5%. Ms. Dunn explains that the pages in the Board Packet break down in detail the budget expenses as well as the budget with and without the COLA increase.

Motion to approve 2025 budget with 2.5% COLA made by Mayor Crystal Herrmann, seconded by Mayor Mike Kemp. All Approve.

B- 2025 Grant Request

Ms. Dunn informs the board that the memorandum placed in the Board Packet of what we are requesting for the 2025 year for Grant Money. She explains that the second page shows a breakdown of where we want that grant money to be spent. Ms. Dunn is requesting a total of \$153,500 from that ACT 1333 grant, and out of the E-Waste Grant Money we would be requesting a total of \$20,000 for electronic recycling that is sent to ESCO.

Motion to Approve Grant Request for 2025 made by Toby Hirscheider, second by Mayor Crystal Herrmann. All Approve.

C- Forklift Purchase

Ms. Dunn explains to the board that this would be our first big purchase of the 2025 year, purchased with the grant money that was requested. Ms. Dunn explains to the board that there is a breakdown of companies as well as price quotes listed in their board packet. Ms. Dunn explains to the board that based on the proposals and prices we would like to move forward with the purchase of the Mitsubishi forklift through Wiese USA for the price of \$32,716.00.

Motion to Approve Forklift purchase made by Toby Hirscheider, seconded by Mayor Crystal Herrman. All Approve.

D- Resolution for Yard Debris

Attorney Sam Ed Gibson explains to the board that at the previous meeting there was a motion made to create a Resolution for Yard Debris. He explains that resolution states that the recycle center will be able to accept Yard Debris at a charge of \$10.00 per load, with the ability to change the price based off composting yard prices, as well as transportation costs for the debris. Mr. Gibson also explains that it is stated in the resolution that this collection center will be for residential individuals only, and no businesses. For further information please see board packet for December 11th, 2024, Board Meeting.

Motion to approve Resolution 1 of 2024 made by Mayor Crystal Herrmann,
Seconded by Mayor Mike Kemp. All Approve.

6. Old Business

No old business

7. Public Comments

No Public Comment

Meeting Adjourned.