

## Regular Board Meeting Wednesday, February 24<sup>th</sup>, 2021

### Present:

Chairman Jim Erwin, Tiffany Dunn-Executive Director, Hunter Schelle-Environmental Enforcement Officer, Mayor Paul Mitchell, Jennifer Hill, Attorney Sam Ed Gibson, Jordan Woolbright, Judge Jeff Arey

### Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board meeting was called to order at 1:00 p.m. by Chairman Jim Erwin at the Benton City Hall Council Chambers located at 114 South East Street in Benton, Arkansas.

#### **1. Review and Approval of Minutes from August 19, 2020 Meeting**

Chairman Erwin ask if there is any discussion concerning the minutes from December 16th, 2020. There is a motion for approval of the minutes made by Ms. Jennifer Hill and seconded by Judge Arey Motion passed. All approve.

#### **2. Review of Financials from June 2020 and July 2020: Jordan Woolbright**

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for December 2020 was \$5,099,409.67 and the ending of the month was \$5,080,302.33. Page 2 is the Operations Detail Report that list the totals for December 2020 of \$23,647.36 and Page three which supports Page two figures per line item. Page 4 is the listing of the Grant monies for the past 12 months and the total spent for December which is \$11,327.00. Page 5 supports the figures for the line items of Grant monies spent for August 2020. If there are no questions for the month of December 2020, we will proceed to January 2021.

Mr. Woolbright reports the start of January 2021 Total Cash and Cash Equivalents was \$5,080,302.33 and the ending balance was \$5,106,187.37. You will notice in the middle of the page there was an inflow of \$65,111.3 which the majority was from a royalty's payment from Republic. Page 2 is the Operations Detail Report for the month January that has the totals of expenditures of \$30,781.67 and Page 3 gives the details for those transactions for the month of January. Page 4 is the Grant report for the month of January with a total spent of \$8,594. Page 5 is the listing of the Account Transactions for the month of January 2021. Mr. Woolbright ask if there are any questions for the month of December 2020 or January of 2021.

Judge Arey asks about the amount of the royalties received from Republic being lower than normal for the last quarter of the year. Mrs. Dunn explains this is the first year since the sale of the Landfill to Republic that the tonnage rate has exceeded 200,000 tons. According to the contract, tonnage that exceeds 200,000 tons will reduce the amount of royalties received from Republic.

Judge Arey makes motion to approve, seconded by Jennifer Hill, all in favor to approve.

### **3. Inter-District Tire Update: Leslie Morris**

Mrs. Morris relays to the board the Inter-District tire program budget will be renewed in June of 2021. She also informs that the program is doing well, and that the Extra-Large Tire Program has went from June of 2020 to January 2021 where it has currently since been suspended and hoping that it will soon start back up. Mrs. Morris states that in January we had a total of 69,833 tires received for the state of Arkansas and that 7,111 of those were received from the Saline County District.

### **4. Environmental Enforcement Update-Hunter Schelle**

Officer Schelle relays to the board for the period of December 2020 and January 2021 there were a total of 9 cases worked with 0 of those cases being still open. Officer Schelle states that there were 475 tires collected during this reporting period with a total of 3 manifests created as well as a total of 20 illegally dumped tires that have been cleaned up. Officer Schelle relays with additional notes that 30 of the 33 waste haulers have been 100% completed and permitted with all proper paperwork, and that two are having scheduling issues, with the third having vehicle issues. Officer Schelle informs the board that the reporting period weight was 0.26 tons or 525 pounds with four illegal dump sites, one litter and four tire sites found in total. Officer Schelle informs the board that the year-to-date total for 2020 was 72 total cases totaling to 226,260 pounds or 113.13 tons that has been cleaned up. The total for 2021 currently consists of 6 cases with a total of 325 pounds.

### **5. Executive Director Update: Tiffany Dunn**

#### **a.) Marketing and Education Report**

Ms. Dunn relays to the Board that we completed our Special Recycle Event on January 30<sup>th</sup> for computers and that we received a total of 6 pallets, she also states that this may be less than normal because this special event was more geared towards the collection of Computers and not all Electronic Waste, like normal events. Ms. Dunn also informs the board that we will be having our next event on April 10<sup>th</sup>, 2021 from 8-11 which will consist of all E-Waste as well as offering paper shredding to the Saline County Residents. Ms. Dunn also informs the board that preparations for the upcoming Re-Fashion Bash are going well and that they have completed the first mentor meeting via Zoom which went great. She explains that this year will be slightly different from previous years considering there will only be two groups of students that will consist of Kindergarten through Fourth grade students, and Fifth grade students to Eighth grade students and there will be no Highschool kids this year.

#### **b.) Landfill Coupon Program**

Ms. Dunn relays to the board that a total of 1,191 coupons have been sold this year and that is 595.5 Homes that have received coupons. Of the 1,191 coupons sold there has been a 25% redeem rate at landfill coupons that have been sold this year. Ms. Dunn informs the board that Ms. Sue has been seeing up to 30 residents a day coming into the office to purchase coupons. Ms. Dunn reports that there has been \$5,835.00 collected from coupon sales for the year.

**c.) Recycling Report**

Ms. Dunn relays to the board that Recycle numbers are currently at 550 pounds of paper and cardboard that has been collected from the non-profit agencies. Also, that there has been 5,146 pounds of E-Waste collected so far this year with the majority being from the Special Recycling Event from January 30<sup>th</sup>. Ms. Dunn also informs the board that there has been a total of 2,550 pounds of paper and cardboard collected from the schools so far this year.

**6. New Business**

**a.) HHW Program**

Ms. Dunn relays to the board that we have received bids for the HHW Program from three separate companies CTS Services, Heritage Environmental, and Clean Earth LLC. She explains that below the Board will see a break down of Heritage Environmental as well as CTS Services and that Clean Earth LLC. Was not included as their prices were higher and that they did not have a facility located inside of the Saline County District. Ms. Dunn explains that the breakdown includes CTS Services and Heritage Environmental being as they are both local companies located inside of Saline County. She explains that weights and totals have been based off the October 2020 HHW Event which is used in the break down of the two companies to compare prices for yearly and quarterly events. Ms. Dunn informs the Board that Heritage has offered a bid of \$3,500 to \$5,000 per event, and that CTS Services has offered \$0.60 cents per pound which would end up around \$0.66 cents per pound after taxes. Ms. Dunn informs the Board that the total weight and total price from the October event from Heritage was then taken and divided out to average a total of \$1.20 per pound. Ms. Dunn informs the Board that both companies would hold the event at their facility, on the dates of March 17<sup>th</sup>, June 9<sup>th</sup>, September 8<sup>th</sup>, and November 20<sup>th</sup> will be the final date to use the 2021 HHW Coupons. Ms. Dunn states based on the information received from the Bids she suggests the award be given the CTS Services.

Motion to Award CTS Services for the HHW Program made by Judge Arey, second Jennifer Hill all approved.

**b.) 2015 Explorer Trade-In**

Ms. Dunn Informs the board that we would like to trade-in the current EEO vehicle that is a 2015 Ford Explorer for a truck and advises she feels this would give more versatility to the District for extra pick up as well as help with overflow during Recycling Events. Ms. Dunn informs the board that all truck quotes have been received from Agencies approved by the Arkansas State of Procurement Office and have been approved for the Sale of vehicles to Arkansas State Agencies. Ms. Dunn informs the Board that we would like to go with the lowest bid of \$20,300 after the Ford Explorer trade-in. Ms. Dunn informs the Board we would seek approval for the purchase of the 2020 Dodge Ram 1500 SSV Crew Cab for the all in price of \$20,300.00 with the trade-in value of \$6,400 for the 2015 Ford Explorer.

Chairman Erwin asks how many miles are currently on the Explorer as Officer Schelle informs him that it currently has 81,000 miles.

Motion made to Approve made by Jennifer Hill, second Mayor Paul Mitchell, all approve.

**7. Public Comments**

No public comments.

Motion made to adjourn by Jennifer Hill and seconded by Mayor Paul Mitchell.  
Motion passed.