

Regular Board Meeting

Wednesday, February 27, 2019

Present:

Mr. Jim Erwin-Chairman, Mr. J. R. Walters, Ms. Jennifer Hill, Tiffany Dunn-Executive Director, Carmen Haynes-IDCO, Mr. Sam Ed Gibson, Ms. Leslie Morris, Mayor Paul Mitchell and Jordan Woolbright, CPA.

1. Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board meeting was called to order at 2:00 p.m. by Chairman Jim Erwin. Chairman Erwin relays that Mr. J.R. Walters, Ms. Jennifer Hill, Mayor Paul Mitchell are present, and Chairman Erwin has Judge Jeff Arey's Proxy for this meeting which constitutes a quorum. Benton has not approved anyone for the Board at this time.

2. Review and Approval of Minutes from December 12, 2018 Meeting

The Board meeting minutes for December 12, 2018 were motioned for approval by Mr. J. R. Walters and seconded by Ms. Jennifer Hill. Motion passed.

3. Review of Financials from December 2018 and January 2019: Jordan Woolbright

The ending Total Cash and Cash Equivalents for December 2018 was \$4,416,040.23. Mr. Woolbright ask the Board members to notice the outflow in the revenue account and the inflow to the Operating Account, on the first page, which is done to maintain the check writing in the operating account. Mr. Woolbright relays that the second page is the operations detail report. This report shows the monthly expenses compared to the year to date budget. At this time, \$49,557.68 is under budget for the year with \$39,490.84 being spent for the month of December. The Grant amount spent for the month of December was \$15,453.08. The ending Total Cash and Cash Equivalents for January 2019 was \$4,467,369.60. Mr. Woolbright points out the inflow to the Revenue Account of \$93,452.02 is the quarterly payment from Republic. Mr. Woolbright relays the expenses for January was \$33,933.59. Chairman Erwin ask about the expense of the yard debris and Ms. Dunn relays the payment in January is the last one that was the actual last bill to close the program in December 2018. Chairman Erwin also relays to new Board members that the District had been on a fiscal year and voted to change to a calendar year. Mr. Woolbright relays that the Grant expenses for January 2019 were \$19,340.97. Chairman Erwin points out to the Board members that there is a new line item under expenses, Executive Director Mileage. This is to clarify the Executive Director mileage for the business of the District to be separate from the vehicle expense. The vehicle expense is for the IDCO vehicle for checking for illegal dumps in the District. Motion to approve the Financials for December 2018 and January 2019 is moved by Mr. J.R. Walters and seconded by Ms. Jennifer Hill. Motion passed. Chairman Erwin ask Mr. Woolbright if he has heard of a Bill in the legislature about one third of the Districts being audited each year. Mr. Woolbright relayed that he had not heard of anything, but maybe Mr. Jones with Yoakum and Lovell was aware since they audit the District each year. Mr. Woolbright relayed the District is in good standing. Chairman Erwin relayed the audits have been sent to Legislative Audit and ADEQ each year.

4. Inter-District Tire Update: Leslie Morris

Leslie Morris reports to the Board there are 2 permitted collection tire centers in Saline County. They are Britt's and Republic Landfill. There is paperwork that is being completed for Tire Engineers. Ms. Morris relays that there is a collection center in each of the nine counties of the Inter-District Tire since December of 2018 and this meets the ADEQ regulations. Some retailers are looking at becoming a tire trailer renter as opposed to a tire trailer that is permitted. Ms. Morris relays that Inter-District Tire prepared an operational binder after all the collection centers were permitted that tells how to operate as a public tire collection center under the new Regulation 36. The manifest portal entry has been set up in the Inter-Tire District office and is going well. Ms. Morris relays that the financials are included in the packet and that Saline County reported 6,940 tires in January 2019 and the Inter-District reached the 800,000 tire projection for the year. Chairman Erwin ask Ms. Morris if ADEQ just drops in to inspect tire trailers or do they send a notice. Ms. Morris responds that yes they drop in and leave a list of the violations and bring a copy to the Inter-District office. The Inter-District Tire Office is in the process of getting all the tire trailers equipped with tarps through Davis Rubber. As soon as a company gets a permit for a tire trailer, ADEQ will be by to do an inspection in about two weeks. Ms. Morris reports the Inter-District office gets a picture of the tire trailer and during ADEQ inspection, the violations have been no cover, no fire hazard report or no emergency preparedness manual on site where the tire trailer is located. Chairman Erwin ask about the GPS trackers and Ms. Morris relays there are some trailers that don't move a lot, so this process is continuing for the trackers along with a maintenance log that is very time consuming for each one of the trailers. Ms. Morris relays there is a challenge concerning the large tires and ADEQ is looking for ideas to better manage their disposal.

5. Illegal Dump Control Officer Update: Carmen Haynes

Officer Haynes relays to the Board there is a new Facebook page for the enforcement part of Recycle Saline in hopes that the County and community will become more a part of the illegal dumps throughout the County. Officer Haynes makes note to the Board of the new procedures for the permitting of the Haulers. She feels the new procedures will be more timely and easier for the Haulers. Chairman Erwin ask how many haulers are there and Officer Haynes relays 30 have been permitted and possibly 2 more are in discussions concerning the permitting process. During the months of December and January, there were 9 illegal dump sites of which 6 were cleaned. Officer Haynes relays there were no illegal burn sites during this time. There were 2 Tire trailers that were processed that generated a total of 267 tires. There are 3 pending cleanup sites that include tires and those should be completed in February. Chairman Erwin ask about the response of the Facebook page and Officer Haynes said it is good and becomes a large amount of venting as most social media. Chairman Erwin ask Officer Haynes if she responds to the comments and she relays she tries to educate the public in her responses. Mayor Mitchell relays that the task of responding can sometimes be overwhelming.

6. Marketing and Education Update: Tiffany Dunn

Ms. Dunn relayed to the Board the week-end of February 23rd, 2019, Recycle Saline partnered with Pulaski County Solid Waste District to have the first event of the year of the television drive. We collected close to 300 pieces of televisions and computer monitors during the monsoon. The breakdown on the collection is five 20-yard bins, two 10-yard bins, and pieces of a television that was so big, it had

to go in our trailer. Ms. Dunn relays there is an event at First Southern Baptist Church in Bryant on March 2, 2019, that residents can dispose of electronic waste, metal, tires and bikes, along with the monthly disposal of electronic waste at Bishop Park and the event on April 6, 2019 at Saline County Fairgrounds where the residents again can dispose of metal, electronic waste, tires and bikes, and our partnership with Habitat. Ms. Dunn feels the District has provided the opportunities to help residents dispose of key items. Ms. Dunn reveals to the Board the poster for Re-Fashion Bash on April 27, 2019 at Benton Event Center. Ms. Dunn relays there are 130 children that will participate in Re-Fashion Bash this year. There has been a Mentor Week to help the children start their designs at Davis Elementary, Bauxite Middle School, Colledgeville, and Benton Middle School in February. There will be another Mentor Week in March to continue helping the children to further their designs. Ms. Dunn relays to the Board that she submitted an ENVY nomination for Re-Fashion Bash. Chairman Erwin ask if there is much response on FACEBOOK page and Ms. Dunn relays that there were about 1,500 shares and responses concerning the events.

7. Executive Director Update: Tiffany Dunn

a.) 2019 Landfill Coupon Program

Ms. Dunn reports the 2018 coupon program sold 3,011.5 coupons. Ms. Dunn relays that so far for the year 2019, there have been 1,424 coupons issued and \$7,120.00 collected. Chairman Erwin ask what are the responses from customers when they come to the office. Ms. Dunn relays very positive and we always work to get the correct information to help them get the coupons.

b.) Recycling Report

Ms. Dunn reports there were 2,780 pounds of paper and cardboard collected from the non-profits for January 2019. Ms. Dunn relays that the Household Hazardous Waste event will not be until October 19, 2019 and those numbers will be available after that event. The week-end of March 2, 2019 will be the first event to receive metal items to get numbers for those items. Ms. Dunn gives the numbers for the Electronic Waste events of 7,711 pounds for the year to date. The amount of paper and cardboard picked up from the schools to date is 4,900 pounds.

c.) Green Waste Report

Ms. Dunn relays the good news of the LAST Green Waste numbers are \$123,508.01 that was spent in 2018. Chairman Erwin relays to the new members of the Board, that this program had been free for the residents of Saline County over the past four years and now Republic and Ms. Dunn have negotiated for Republic to be over the program going forward. Chairman Erwin ask Ms. Dunn if the public response has been too negative. Ms. Dunn responds that the information that was relayed before the program ended whether in the office or at the landfill, was given with enough notice to make the residents aware of the upcoming situation.

d.) Resolution 1 of 2019 Recycling Fund Distribution & District Administered Grants Program

Ms. Dunn relays that it is time to vote to adopt Resolution 1 of 2019. Chairman Erwin relays that there was a Public Hearing concerning Resolution 1 earlier today and ask if there are any questions or comments before the vote. Chairman Erwin takes a motion to approve Resolution 1 of 2019. Attorney Gibson relays that there is one more comment and introduces Kathryn Henry of the Bureau of Legislative Services. Attorney Gibson relays that the address of OEM Building is incorrect on the website and Google gives the Courthouse address as the location of the Public Hearing. Attorney Gibson relays that he will work with the staff to correct this for future information and feels comfortable in going forward with the motion to adopt the Resolution at this time. Chairman Erwin ask if the City of Bryant wanted to do a cleanup and apply for the grant, could they do so. Attorney Gibson replies yes and Chairman Erwin ask if it could go on for a year and would Republic waive the landfill fee. Ms. Dunn relays that would all depend on the amount of money that we have. Attorney Gibson relays that he would always look at the amount of recycling items that would be in a separate waste stream when applying for the grant. Chairman Erwin has a motion to approve

Resolution 1 of 2019 and it is moved for approval by J. R. Walters and seconded by Jennifer Hill. Chairman Erwin relays that Resolution 1 of 2019 is approved by the Board.

e.) **Recycling Fund Distribution and District Administered Grants Program Memorandum**

Ms. Dunn relays that she sent the Memorandum to the Board for review last week. The Memorandum is requesting E-Waste Grant Money in the amount of \$75,000.00 and ACT 1333 Grant Money in the amount of \$140,000.00 to implement recycling programs for 2019. Chairman Erwin ask for Ms. Dunn to give examples of how these programs function. Ms. Dunn explains E-Waste recycling is for residents of Saline County to dispose e-waste items at Bishop Park, regular recycling events throughout the year that the district puts on, and items left at Habitat for Humanity that our contractor picks up and carries to ESCO for recycling. Ms. Dunn relays ACT 1333 Grant is the same principle for different events for the schools and residents of Saline County. Chairman Erwin ask for a motion to approve the request for E-Waste grant Money and ACT 1333 Grant Money for the Recycling Fund Distribution and District Administered Grants Program. Motion is so moved by Mayor Paul Mitchell and seconded by Ms. Jennifer Hill. Chairman Erwin relays that the Board has approved the E-Waste Grant and ACT 1333 Grant Program for 2019.

8. **New Business**

Chairman Erwin relays that Resolution No. 2 of 2019 is brought before the Board by Attorney Gibson. Attorney Gibson relays to the Board that four years ago under previous Executive Director, Resolution No. 4 of 2015 was submitted to withdraw from the Arkansas Association of Solid Waste Management Districts. There have been changes in the Association and at this point in time, Ms. Dunn realizes it would be beneficial to the District to rejoin the Association. Attorney Gibson relays a housekeeping resolution needs to be done by repeal to the original Resolution No. 4 of 2015. Chairman Erwin ask for a motion for Resolution No. 2 of 2019 for the Repeal of Resolution No. 4 of 2015. Motion is moved by Mr. J. R. Walters and seconded by Ms. Jennifer Hill.

9. **Old Business**

No old Business to report.

10. **Public Comments**

Chairman Erwin relays that he and Ms. Dunn visited with the new Mayor of Bryant, Allen Scott. At the meeting, Chairman Erwin was glad that Mayor Scott was knowledgeable of the District's work in the County. They also discussed trash haulers and an ordinance concerning demolition of buildings and proper disposal in permitted landfills. Mayor Scott was eager to work on this ordinance and relayed the next City Council meeting would be the last Tuesday in March. Chairman Erwin relayed he has forwarded the ordinance to the City Attorney concerning this matter. Chairman Erwin ask if there is any further business and ask for a motion to adjourn. Motion is moved by Mr. J.R. Walters and seconded by Mayor Paul Mitchell and Ms. Jennifer Hill.