

Saline County Regional Solid Waste Management District
Regular Board Meeting
Wednesday, October 18, 2017

Present:

Judge Jeff Arey, Mayor Janie Lyman, Ms. Sheryl Childs, Representative J.R. Walters, Ms. Tiffany Dunn-Executive Director, Mr. Shane Knight-IDCO, Ms. Brianna Thompson-Office Administrator, Mr. Sam Ed Gibson, and Mr. Jordan Woolbright, CPA.

Absent:

Mr. Jim Erwin- Chairman

Judge Arey served as Mr. Erwin's proxy.

1. Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board Meeting was called to order at 2:00 p.m. Judge Arey stated that he was filling in for Mr. Erwin, as chairman, due to a death in the family. Mr. Erwin's proxy was filled out prior to and was present at the meeting; it stated that Judge Arey would serve as Chairman in Mr. Erwin's absence.

2. Review and Approval of Minutes from June 2017 Meeting

Upon reviewing the minutes for the August 16th, 2017 Board Meeting, Ms. Childs noted that the minutes didn't include The Board tabling the discussion to hire a fourth employee presented by Ms. Dunn. The minutes for August 16th, 2017 and the amendment to the minutes, were motioned for approval by Mr. Walters and seconded by Mayor Lyman and were approved unanimously by The Board at 2:03 pm.

3. Review of Financials from August 2017 and September 2017: Mr. Jordan Woolbright

Mr. Woolbright began presenting the financials for the months of August and September 2017. He mentioned that the Grant Money (Act 1333) from ADEQ was deposited into the Revenue Account and should have been deposited into the Recycling Account. Mr. Woolbright stated that he would make that transfer and it would be reflected in the October 2017 financials. There were no comments nor questions by The Board regarding the financials presented. There was a motion to approve the August 2017 and September 2017 financials by Mr. Walters and the motion was seconded by Mayor Lyman, The Board unanimously approved the financials.

a) **2017-2018 Recycle Saline Budget:**

Ms. Dunn began by stating that the budget is for the fiscal year beginning October 2017 and ending September 2018 is \$486,394.96. One of largest increases in the presented budget are Recycling Expenses. This is in anticipation of additional duties and other recycling programs; the increase is \$50,000 to \$75,000. There is also a slight increase in the Household Hazardous Waste for \$5,500 to reflect a more accurate number for what was spent in the previous fiscal year.

Regarding the Yard Debris Program, Republic Services is in the process of submitting a letter to ADEQ for a permit modification. Because of the uncertainty with the program the amount associated with that budget item can change; going up, going down, or going away depending on the outcome of the letter.

The first budget for fiscal year 2016-2017 was approved in October 2016, before Mr. Grappe and Mrs. Powell left. Once Mr. Grappe and Mrs. Powell left the budget was amended to reflect the salary changes.

Judge Arey had a question about the amount budgeted for the Waste Disposal; this fiscal year it's budgeted for \$40,000 even though last year the amount spent in waste disposal was \$53,132. Mr. Woolbright stated that there were miscoding errors in previous years and that's why some of the areas of the budget are adjusted, to reflect accurate coding.

Mr. Ridgeway had a similar question regarding the vehicle expenses and why the budgeted amount dropped from \$22,480 in fiscal year 2016-2017, to \$6,000 for fiscal year 2017-2018. Ms. Dunn explained that when the former Executive Director left the truck was sold, and now we only have one vehicle; the IDCO vehicle driven by Officer Knight. Ms. Dunn stated that the only big expense this year for the IDCO vehicle would be tires.

There was a motion to approve the budget by Mr. Walters seconded by Mayor Lyman and the Board unanimously approved.

4. Inter-District Tire Update

Ms. Dunn mentioned that Mr. Gurley was no longer with the Inter-District tire program. The Inter-District is looking to hire someone for the position by the end of the year. Ms. Dunn stated that there were new areas of the law that would be in effect for the upcoming year. Our only duty is to submit our information from the tire trailers and tire abatements to the Inter-District.

5. Illegal Dump Control Officer IDCO Update: Shane Knight

Officer Knight began by giving The Board a year to date update for the pounds of waste that have been cleaned and properly disposed of, as of October 2017. There have been 76,376 pounds collected and properly disposed in the county as of October 2017.

Officer Knight also stated that there were 2 tire sites, one located on Shady Lane and the other on Hilldale. On Shady Lane there were 590 tires illegally dumped. The property owner on Shady Lane agreed to pay \$2 per tire for disposal fees, and would not be permitted free disposal. The other site on Hilldale had anywhere from 150-200 tires and Mr. Knight will meet with the property owner within the week.

Officer Knight then stated that we are in the process of permitting haulers for 2018 which gives us a total of 30 haulers within the county.

Mr. Walters had a question regarding the legal amount of waste a hauler can transport that is above the board of their hauling truck. Officer Knight stated that there are no guidelines as to how tall the trash can pile up while driving on freeways, the height of their load is supposed to be monitored by highway patrol. In accordance with Arkansas State law, the haulers aren't required to tarp down when going from customer to customer. Judge Arey inquired if there is a law we could create to regulate the height of the load permitted on the hauler's vehicles. Mr. Gibson informed that as a law-making agency, the Board can set standards in permit requirements for the weight, and height of the load. Mr. Knight asked for permission from the Board and Executive Director to start educating the haulers about how high the load could go in their hauling trucks, if the haulers comply then there would be no need to enhance more strict regulations in the permitting process. Judge Arey thought it was a great idea and that this should go into effect in 2018.

6. Marketing/Education Update: Tiffany Dunn

Ms. Dunn began her report by stating how well the Recycling and Household Hazardous Waste Event went. She stated that there was a huge turn out and there were about 250 cars that came through the

event, and there were about 50 volunteers from the YEA! Teams from participating Saline County Schools. She told the Board that there were a lot of materials collected, most being paint. Ms. Dunn continued by explaining that the turnout was so huge that there were people waiting at a local church before our gates opened. She explained to the Board that next year we might separate hazardous waste and recycling because there was such a huge turnout for hazardous waste. Ms. Dunn informed that our main forms of advertising are Facebook and The Saline Courier for our events, though most of our events travel by word of mouth and are very successful. Ms. Dunn reported that this was our most successful event to date. Ms. Dunn submitted a nomination to Keep America Beautiful for Refashion Bash, the winner will be announced December 1, 2017 and a coloring book contest would be held amongst the schools in Saline County, hosted by Recycle Saline.

a. Introduce New Website:

Ms. Dunn began by directing The Board's attention to a computer located in the room where she showed them the new website. Recycle Saline's office staff now has access to adjust the website, which now allows us to make edits to keep the information up to date. Ms. Dunn also gave members of The Board the website to enter on their phones.

7. Executive Director Update: Tiffany Dunn

- a. 2017 Landfill Coupon Program: Ms. Dunn reported that as of 10/12/2017 the number of coupons sold is 5,691 and 2,760 have been redeemed, this means that 2,845.5 homes in Saline County have received coupons for 2017. The .5 meaning that one or more people received one coupon instead of two. The total pounds of waste collected so far is 2,352,590 lbs. Ms. Dunn informed the Board that the last day to purchase coupons is November 22, 2017 and the last day to use them is November 30, 2017; per request of the Landfill to allow their employees to take vacations during the month of December. Coupons will be available at the beginning of next year, January 2, 2018.
- b. Recycling Report: The Household Hazardous Waste Event hosted on October 14, 2017 will increase the numbers on the Recycling Report. Though we offer monthly pickups, there was a lot of e-waste collected at the Recycle and Household Hazardous Waste Event. The E-Waste numbers include the E-Waste events held every month at Bishop Park, the pickups from Habitat for Humanity, the schools and the non-profit organizations. Ms. Dunn stated that Recycle Saline has a great relationship with Habitat for Humanity and they call us on off days to pick up E-Waste if there is an overflow of old televisions, once picked up they are safely discarded with ESCO.

8. Old Business

- a) Yard Debris Program: Ms. Dunn reported that there have been 210 visitors since the reporting process started and the cost has reached \$94,204. Clay and Heath, from Republic Services, are creating a letter to send to ADEQ. They called Ms. Dunn to ask for cost of transportation and disposal of debris at the landfill. Ms. Dunn stated that there would be a meeting soon with them.
- b) Matured investment: Ms. Dunn stated that it was recommended at the last meeting that she, Mr. Erwin, and Judge Arey do a conference call with Mr. McKay. Judge Arey reported that he and Mr. Erwin, on behalf of the Board decided to invest the money that Mr. McKay recommended, which is to invest in the Ally Bank CD maturing on 7/20 with an interest rate of 1.85% with cash.

Judge Arey stated that based off the conversation with Mr. McKay that the investment suggested was the best route to take. There was a motion to approve by Mr. Walters, but Mr. Gibson stated that there was no need for a motion, because in the previous meeting

the Board had appointed Judge Arey and Mr. Erwin to make the decision regarding the investment, on behalf of the Board.

9. **New Business:** There was no new business to report.

10. Public Comments:

Ms. Dunn opened with information about Southwest Central. They are looking for a new trash provider for their District and are going out for Bids, which Republic Services is going out for. If Republic Services wins the bid all their materials will be coming to the Republic Services landfill, which would bring an extra 100,000 tons of materials into the landfill. This would be great for Saline County if it happens.

Mr. Gibson stated that it would be a benefit if Republic Services was able to win the bid for Southwest Central District. Republic Services landfill was designed to service that area and hopefully it'll be a long-term benefit from royalties if they decide to choose Republic Services. Judge Arey said they are looking out for whomever puts out the best bid.

Mayor Lyman asked about what decision was made about whether Ms. Dunn can sign checks or authorizations to transfer money. Ms. Dunn explained that under the resolution; Judge Arey, Mr. Erwin, and Mr. Woolbright are the only authorized signers for the account. They are the only ones permitted to transfer money and sign checks.

A motion to adjourn was presented by Mr. J.R. Walters at 2:47 and was seconded by Mayor Lyman.