

Saline County Regional Solid Waste Management District

Special Board Meeting

September 18, 2013

Board Members Present: Mayor Jeff Arey, Mr. J.R. Walters, Mr. Jim Erwin, Mr. Bob Mckeon, Judge Fite, Dr. Don Brashears,

Others Present: Mr. Shane Knight, Operations Manager, Saline County RSWMD; Ms. Tiffany Dunn, Marketing Coordinator, Saline County RSWMD.

Mayor Arey called the Special Board Meeting to order. Mayor Arey stated that the Special Meeting is being held for public comment for the City of Bauxite for recycling funds and Benton Matters for clean-ups.

There was no public Comment. Mayor Arey closed the meeting.

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Regular Board Meeting

September 18, 2013

Board Members Present: Mr. Jim Erwin; Dr. Don Brashears; Mr. J.R. Walters; Mr. Bob McKeon; Judge Fite; Mayor Jeff Arey.

Others Present: Ms. Stacy Edwards, Inter-District Tire Program; Ms. Tiffany Dunn, Marketing Coordinator, Saline County RSWMD; Mr. Shane Knight, Operations Manager, Saline County RSWMD; Mr. Mike Lauderdale, Terry's Waste Management; Jordan Woolbright, Woolbright and Associates.

Mayor Arey called the meeting to order and asked everyone to sign in.

Reading of Minutes from August: Mayor Arey stated the first order of business was the reading of minutes from the July meeting. Mr. Walters made a motion to approve the Special Board Meeting and the Regular Board Meeting minutes from August. Mr. McKeon seconded the motion. Mr. McKeon stated that there was a typo at the end of page 1 that needed correcting. All were in favor and motion passed with no opposition.

Reading of Financial Statement and Financial Position from August: Mayor Arey stated that Mr. Woolbright prepared the financial statements. Mr. Shane Knight stated that this is the first go around for Mr. Woolbright to begin the process of taking previous work and bringing it together. Mr. Shane Knight stated that if there is anything there that the Board needs clarification on to take a note so that it can be given to Mr. Woolbright and next month we can have greater clarification on the financials. Mr. Jim Erwin stated that the Statement from Regions bank needs to change from Tai Marshall to a different name. Mr. Bob McKeon stated that he is used to seeing the monthly reports and doesn't see the necessity of seeing the bank statements. Ms. Dunn stated that she can weed out the reports that Mr. Woolbright sends to her to attach to the board minutes. Mr. Jim Erwin stated that he would like to see the month to month breakdown and to see the running totals for a line item break down. Mr. Woolbright introduced himself to the Board. Mr. Woolbright stated that he was trying to do things similar to Tai's reports. Mr. Woolbright stated that he is working with Zeke to get quick books aligned with the last audit that we had. Judge Fite stated that he would like to see the Bank Account summary. Mr. Woolbright stated that he will keep the bank summary, operation detail report, check detail, and will work with Mr. Knight on the recycle report. Mr. Walters made a motion to approve. Dr. Brashears seconded the motion. All were in favor and motion passed with no opposition.

Inter-District Tire Update-Stacey Edwards: Ms. Edwards stated that last month there were 6,130 tires processed in Saline County. Ms. Edwards stated that there has been an increase in tires since January and believes that it is seasonal. Ms. Edwards stated that Mr. Parsons at Parsons Tire has decided not to be a tire collection center anymore. Ms. Edwards stated that he will be renting a tire trailer now from the Inter-tire District. Ms. Edwards stated that we will need to establish a new tire center and has talked with Mr. Harris at Tire Town about being a drop off location. Ms. Edwards stated that we will hopefully wrap that up in the next couple of weeks. Ms. Edwards stated that they issued a new RFP for the advertising campaign. Ms. Edwards stated that they are hoping to build the brand for the Inter-tire District. Ms. Edwards stated that the new trailers are in and worked with Kraftsman out of South Carolina. Ms. Edwards stated that ADEQ gave the money for them to be able to buy the trailers. Ms. Edwards stated that the permit process is continuing to drag for the new facility where the new shredder will be. Ms. Edwards stated that next month she will be in Phoenix for a conference. Ms. Edwards stated that Arkansas is one of eight states that have been appointed by the Federal system for Rubber Asphalt Initiative.

Environmental Officer Update-Shane Knight: Mr. Knight stated that he and Deputy Strickland went to Camden Arkansas for Illegal Dumps Control class. Mr. Knight stated that it was an in-depth look at how to identify, investigate, and the environmental factors pertaining to illegal dump sites. Mr. Knight stated that they both took an exam at the end of the course and received their certificates at the end of the class. Mr. Knight stated that Mr. Woolbright issued checks for ADEQ so that the exams could be graded. Mr. Knight stated that if they pass the next

thing will be a swearing in ceremony. Mr. Knight stated that the certificate that he has and if he is licensed will give him the authority to issue a citation for the illegal dump site. Mr. Knight stated that he and Deputy Strickland met with ADEQ. Mr. Knight stated that the chain of command will be that any illegal dump that comes from ADEQ will go to Mr. Knight first. Mr. Knight stated that he will go out and take a look at it and if the dump site needs a citation it will go to Deputy Strickland. Mr. Knight stated that he would like to look at a County wide illegal dump ordinance. Mr. Knight stated that right now we have a nuisance ordinance that pertains to buildings but to the best of his knowledge there isn't an ordinance or resolution on the County's end that specifies and clarifies illegal dumping in Saline County. Mr. Knight stated that he was told through the legal aspect of the course that would help them tremendously in enforcing citations in the County. Mr. Knight stated that the City might have one but once you step out of the City limits that they aren't working with the right leverage. Judge Fite stated that we will research and see what we do have.

Executive Director Update:

Recycling Program: Mr. Knight stated that the labor for August was \$27,592.68 and that stayed the same as the previous month. Mr. Knight stated that there will be changes on the next month report because labor has been cut back. Mr. Knight stated that we have suspended the work of one Birch Tree employee and one Labor Finder employee on the day shift. Mr. Knight stated that we are now down to three employee's one contract labor, one labor finder, and one full time employee during the day shift and everything in the evening stayed the same. Mr. Knight stated that hauling for August was \$6,355.13. Mr. Knight stated that the net loss for the month of August is \$34,926.47. Mr. Knight stated that the recycling program involving the drop off locations will continue to operate in the negative due to the rate of return not being there. Mr. Erwin asked what the water is for. Mr. Knight stated that the water is for providing the drinking water for the employees at the recycle center. Judge Fite asked how much tonnage we are averaging per month. Mr. Knight stated that September will have a lot but last month we did not. Mr. Knight stated that the reason is because our broker Ore requires a certain amount of tonnage before we can ship out. Judge Fite asked the question, what is the tonnage amount that we process at the recycle center? Mr. Knight stated that what we sold is what we processed. Mr. Knight stated that whatever comes in we are going to bale and ship it out. Mr. Knight stated that last month we didn't have a lot go out because we were waiting on the tonnage to get to a specific number to be able to call Ore to pick up. Mr. Knight stated that there has been 22,000 lbs. of metal, 10,000 lbs. of aluminum cans, and 42,000 lbs. mixed paper gone out. Mr. Knight stated that almost all of the plastics will be going out along with another load of mixed paper. Mayor Arey asked if that material was collected over a longer period of a month. Mr. Knight stated that yes it was. Mr. Knight stated that there will be 20,000 lbs. of e-waste that will go out this week as well. Judge Fite asked what kind of tonnage is there in a year in recycling and what do we expect this year. Mr. Knight stated that there was an increase of 454% over last year and expects around the same number of about 14,000 tons. Judge Fite stated that the point he is

driving to is what would be the cost to carry the material to Waste Management. Judge Fite asked if Mr. Knight and Mr. Grappe would look at the cost to send to Waste Management. Mr. Knight stated that he will get with Mr. Grappe' and look at those numbers. Mr. McKeon asked about the trucks that dump the black boxes, is it more than one truck that needs to go out. Mr. Knight stated that the black boxes are set on a rotation basis as well as a call basis. Judge Fite stated that it is obvious that we can't maintain these types of losses and that some kind of action would need to be taken directed to curbside recycling. Mr. Knight stated that we can't continue to operate in the red of between \$28,000 and \$34,000 a month. There was some general conversation about the feasibility of Waste Management being able to take our recycling.

Upcoming Events: Ms. Dunn stated that there is a lot coming up in the next month. Ms. Dunn stated that we will have a booth that will be shared with Benton Matters and Keep Bryant Beautiful at the Salt Bowl next Friday night. Ms. Dunn stated that we will be participating in the Casa Color run with Smarty and that the Benton Jr. High Green Team will be there volunteering and participating in the race. Ms. Dunn stated that on Saturday Keep Bryant Beautiful will be receiving their Keep America Beautiful certification at Bishop Park. Ms. Dunn stated that the Benton Matters clean-up has been moved to Oct. 5th and will still be around the school complex. Ms. Dunn stated that Oct. 12th is Old Fashion Day and that we will have Smarty there. Ms. Dunn stated that Oct. 26th is Spook City.

Advertising Efforts-Tiffany Dunn: Ms. Dunn stated that right now we aren't doing a whole lot of advertising just our main advertising in Bryant Daily, Saline County Lifestyles, and the Saline County Shopper's guide. Ms. Dunn stated there was a new issue of the Saline County Shopper's guide that went out and there is an article in there that we did. Judge Fite suggested that we start talking about the cost of recycling in the article. Ms. Dunn stated that we will be sponsoring the trash cans and recycle bins at Savor the Flavor on Oct. 10th at the new event center. Ms. Dunn stated that she has been meeting with the Green Teams and they are really excited about getting their programs going this year. Ms. Dunn stated that she has told the Green Team leaders that we would like to get more involved with their programs. Ms. Dunn stated that we will be doing a contest for America Recycles Day on Nov. 15th that will be a recycle door contest where students will decorate their classroom door out of recycled material. Ms. Dunn stated that we received our new coloring books and that we will start delivering them next week. Ms. Dunn stated that we have new recycle bags that we will give away at the Salt Bowl next week.

Community Efforts: Ms. Dunn stated that there will be a Benton Matters clean-up Oct. 5th and the South Street clean-up that Mr. Knight and Mr. Grappe' were working on. Mr. Erwin asked how our Facebook and website were doing. Ms. Dunn stated that slowly but surely we are getting more likes and is encouraging the Green Teams and the Green Team Leaders to like the page because there will be a lot of pictures of the Green Teams posted. Mr. McKeon asked if we need to have some kind of Green Team contest to award a particular Green Team for their outstanding program. Ms. Dunn stated that yes we have talked about that and would like to award a plaque or certificate to the schools and maybe do one for each school district.

Recycle Center Labor Update: Mr. Knight stated that he and Mr. Grappe' are looking at the financial impact of shutting down the evening shift and combining that with the Day shift and possibly making a trim of employees. Mr. Knight stated that right now the changes that have been made are the one Labor Finder employee and the one Birch Tree employee. Mr. Erwin asked how many people are out there now. Mr. Knight stated that right now there are a total of 6 employees.

Miscellaneous: Mr. Knight stated that right now we have a big project on South Street. Mr. Knight stated that he met with Fred Wizer of Esco to look at the sight. Mr. Knight stated that there is probably about 200+ TV's, tires, an old truck, and trash that will need to be picked up. Mr. Knight stated that this is a request directly from the city of Benton. Mr. Judge Fite asked who owns the property. Mr. Knight stated that he believes that the City of Benton does and that it is his understanding that they have condemned the property. Mr. Knight stated that the City of Benton will cover the cost of the clean-up.

Old Business: There was no old business to report.

New Business: There was no new business to report

Public Comments: There were no public comments.

Mr. Jim Erwin made a motion to adjourn. Mr. Walters seconded the motion. All were in favor and motion passed with no opposition.