

## Saline County Regional Solid Waste Management District

### Regular Board Meeting Minutes

December 19<sup>th</sup>, 2012

Board Members Present: Mayor Jeff Arey (proxy for Mr. Jim Erwin), Dr. Don Brashears, Mr. J.R. Walters (proxy for Mr. Bob McKeon), and Judge Fite.

Others Present: Mr. Sam Ed Gibson, Attorney for SCRSWMD; Mr. Mike Lauderdale, Terry's Waste; Mr. Roger Finley, Terry's Waste; Lori Burke, ADEQ; Michelle Gilliam, ADEQ; Chris Madison, City of Bryant Attorney; Stacy Edwards, Inter-District Tire Program; Desi Ledbetter, Regional Recycling; David Blevins, Environmental Officer; Mrs. Tai Marshall, Office Manager, Saline County RSWMD; Mr. Michael Grappe', Executive Director, Saline County RSWMD; Ms. Tiffany Dunn, Administrative Assistant, Saline County RSWMD.

Mayor Arey called the meeting to order and asked everyone to sign in.

**Reading of Minutes from October meeting:** Mayor Arey stated the first order of business was the reading of minutes from the October meeting. Mr. J.R. Walters made a motion to approve the October Board Meeting minutes. Dr. Don Brashears seconded the motion. All were in favor and motion passed with no opposition.

**Reading of Financial Statement and Financial Position from October:** Mr. Grappe' stated that our operating account has \$1,319,475.51, and our revenue account has \$1,169,660.53. Mr. Grappe' stated that we have \$93,050.81 in our recycle grant account and in the investment account we have \$2,078,301.48. Mr. Michael Grappe' stated that gives us a grand total of \$4,660,488.33. Mr. Grappe' stated that we deposited \$386,718.54 from interest and revenue from recycling. Mr. Grappe' stated that we have \$314,816.68 in expenses. Mr. JR Walters made a motion to approve the financial statement and financial position from October. Dr. Don Brashears seconded the motion. All were in favor and motion passed with no opposition.

**Reading of Financial Statement and Financial Position from November:** Mr. Grappe' stated that our operating total was \$1,239,318.33, our revenue account has \$1,173,845.75, our recycle grants have a total of \$102,456.14, and our investment account we have a total of \$2,084,874.10. Mr. Grappe' stated that gives us a grand total of \$4,600,494.32. Mr. Grappe' stated that you will see that the recycle grants went up because the District had to reimburse that account for some grant funds that were allocated and ADEQ said that the District couldn't use grant money for those purchases. Mr. JR Walters made a motion to approve the financial statement and financial position for the month of November. Dr. Don Brashears seconded the motion. All were in favor and motion passed with no opposition.

**Recycle Report from October:** Mr. Grappe' stated that the District had a net expense of \$21,418.37 and we didn't have any sales of material for October.

**Recycle Report from November:** Mr. Grappe' stated that for the month of November we have a total of 10 tons of metal and received \$1,732.80 for the sale of the metal. Mr. Grappe' stated that the loss for the month of November is \$30,864.57. Mr. Grappe' stated that to keep in mind that we are in the process of the curbside pilot program and there are costs associated with sorting and collecting.

**Inter-District Tire Update-Stacey Edwards:** Ms. Stacey Edwards stated that in our tire report this month there are 15,303,000 tires so far in the program under Jim's watch and processed successfully for the past 20 years. Ms. Stacey Edwards stated that if all goes well they won't miss a beat, Jim's trained her, and the program will still operate successfully. Ms. Stacey Edwards stated that on the Waste Tire Program report for this year and for the month of November Saline County processed 6,746 tires. Ms. Stacey Edwards stated that the net reserve of \$614,037.80 includes a support grant of \$178,000 that was received in the last fiscal year and is going towards a tire shredder for Davis Rubber to process large tractor tires. Ms. Stacey Edwards stated that the shredder has been manufactured, is ready to ship, and should arrive right before the end of the year. Ms. Stacey Edwards stated that the \$178,000 and another \$85,000 have been earmarked for the purchase. Ms. Stacey Edwards stated that the shredder should be up and running sometime in March. Ms. Stacey Edwards stated that Davis Rubber has new property that they purchased and are in the process of getting that property permitted as a second processing site and once it is permitted and the shredder is up and running they will be able to start taking the tractor tires from all over the state. Ms. Stacey Edwards stated that for Saline County Financial Report you can see the year to date totals from July to October for our program. Ms. Stacey Edwards stated that our revenues and expenses we have a net reserve of \$81,932.00. Ms. Stacey Edwards stated that they are in the process of renegotiating and renewing the contract with Davis Rubber for processing. Ms. Stacey Edwards stated that they sent out a notice for bids and they were the only bid received and they are in the process of reviewing the contract. Ms. Stacey Edwards stated that the contract expires in March. Ms. Stacey Edwards stated that if we ever need anything from her to let her know. Dr. Don Brashears made a motion to accept the Inter-District Tire update. Mr. JR Walters seconded the motion. All were in favor and motion passed with no opposition.

**Environmental Officer Update-Officer Blevins:** Officer Blevins stated that he has been busy and that Mr. Grappe' has provided him with a trailer to help clean up the dump sites faster. Officer Blevins stated that he has closed out three dumpsites in the last two months. Officer Blevins stated that Mr. Grappe' sent him to a Microsoft Access class last week so that he can hopefully have all the information on a database and everyone can pull it up to see. Officer Blevins stated that he is in the process of closing out the year and starting up for next year. Mr. Grappe' stated that we may be able to use what he has done for the whole state. Officer Blevins stated that when they were in Jonesboro he had several people come up and ask him to build a program for them also. Officer Blevins stated that the program that he has now works for him for what he is doing now in Excel. Officer Blevins is thinking that this program in Access will go statewide. Judge Fite asked Officer Blevins if he sees any burn barrels in the county. Officer Blevins stated that he does see some of them but not many, most of them are just burning in their yard, hiding them, or if they're not burning they just have trash, but as far as burn barrels go he does not see many. Officer Blevins stated that he took one guy to court and cited him for illegal burning because he asked him to put it out and he said no that he had lived there for twenty two

years and Officer Blevins didn't know the law. Officer Blevins stated that he had another issue with a burning that the guy ended up getting cited for and that most of the burning is not actively going on when he sees it. Officer Blevins stated that if they are burning or sees the burn pile he tells them to stop. There was some general discussion about burning.

### **Executive Director Update**

**Pilot Program Status:** Mr. Grappe' stated this Friday Dec. 21<sup>st</sup> will be the last Friday for pick-up and concludes the program. Mr. Grappe' stated that he would like to thank Terry's Waste for their participation and providing the cans, trucks, and the labor. Mr. Grappe' stated that all the numbers from the first five weeks are listed on the website in the left hand tab called pilot program. Mr. Grappe' stated that the program was a success and gathered us a lot of data that we did not have and can use for the future. Mr. Grappe' stated that the numbers have been submitted to SWANA which is the Solid Waste Association of North America in an abstract form to do a presentation next year if it gets accepted and would be presented next year in Long Beach.

**Recycling Program:** Mr. Grappe' stated that he has been meeting with Republic and currently today we have two types of recycling containers, we have the front load ups and roll offs. Mr. Grappe' stated that we are going to change those in the first quarter of next year by painting them and going with our colors Green and Black and put Smarty the Fox on the side. Mr. Grappe' stated that we will only have two types of containers one where you can throw all your paper and cardboard in and the other one that you will throw all your plastics and metal in. Mr. Grappe' stated that the front end loader truck will pick up all of them which will reduce our costs and also give the public better access and more containers because we are going to expand the area of pick-up.

**Upcoming Events:** Ms. Tiffany Dunn stated that the District received a call for a Magic of Recycling show that they do inside of Elementary schools. Ms. Tiffany Dunn stated that they recommend that the show be presented for K-5 students and they get the kids excited and educate them through the Magic Show. Ms. Tiffany Dunn stated that the District is bringing the Magic of Recycling show to the Saline County Schools February 4<sup>th</sup> -8<sup>th</sup>. Ms. Tiffany Dunn stated the District has seven schools signed up and some of the schools will do two shows because of the number of students. Ms. Tiffany Dunn stated that we have one available spot left open for a school to sign up. Mayor Arey asked if each show is held at the Elementary School. Ms. Tiffany Dunn stated that they are held at the Elementary schools in their cafeteria or auditorium and the max attendance for each show is 350 students. Ms. Tiffany Dunn stated that Harmony Grove is not on the list and if Mayor Arey wants to push for them to be on the list we do have it available for them. Mr. JR Walters asked what the status is for the trailer for Shannon Hills. Mr. Grappe' stated that instead of putting the trailers out there we are going to put boxes at the first of the year. Mr. Grappe' stated that we were going to have some more manufactured because we don't have any more available. Mr. Grappe' stated that if we do we have to add that to our route that we are paying for today and it drove the price up. Mr. Grappe' stated that they will receive it in the first quarter of next year.

**Miscellaneous:** There were no miscellaneous items to be reported.

**Old Business:** There was no old business to report.

**New Business:**

**A. Christmas Bonuses:** Mr. Grappe' stated that he has provided a list of bonus amounts to the Board and it would be his recommendation to give the bonuses as listed on the Agenda. Mr. JR Walters asked Mr. Grappe' if he didn't want a bonus. Mr. Grappe' stated that it is inappropriate to give himself or ask for a bonus. Dr. Don Brashears stated, "We think so too, but it's the authority of the Board to overrule anything that you leave out." Mr. Grappe' stated that is up to the Board and is asking for the employees and to do what they think is best. Mr. JR Walters made a motion that Mr. Grappe' gets the same amount as the Office Manager of \$1,000 dollars and to give the bonuses to the employees as stated on the agenda. Dr. Don Brashears seconded the motion. All were in favor and motion passed with no opposition.

**B. Insurance: Additional Retirement Nationwide Insurance:** Mr. Sam Ed Gibson stated that he has some suggested language for a motion for the Board to consider and perhaps after someone of the Board has made the motion and seconded the motion then there be some discussion to answer any questions about the details. Mr. Sam Ed Gibson stated that one of the Board members will want to move that the Board of the Saline County Regional Solid Waste Management District to authorize and direct the Executive Director to establish an IRS section 457-B deferred compensation plan for the eligible employees of the District through Nationwide Retirement Solutions and to take such actions that as are necessary, appropriate, or reasonably requested to Nationwide Retirement Solutions to document and implement that program. Judge Fite made the motion. Dr. Don Brashears seconded that motion. All were in favor and motion passed with no opposition. Mr. Chris Madison asked if it was a supplemental voluntary plan. Mr. Sam Ed Gibson stated that it is a supplemental program and has concluded that the Board does not have to make a resolution for it because it does not actually appropriate or expend any public resources but do need formal authorization to establish the program. Mr. Sam Ed Gibson stated all that Nationwide has asked for is a letter confirming that the Board has authorized it and they will do the paperwork to set it up for the employees that want to participate. Mr. Sam Ed Gibson stated that it is a payroll check off as he understands. Mr. Sam Ed Gibson stated that it lets the employees have that portion of their pay that they contribute to the plan excluded from current year income tax reporting and then treated like an IRA plan or any other deferred tax plan.

**C. Business Recycling Guidelines:** Mr. Grappe' showed the Board our new Smarty Business Recycles stickers and stated businesses that recycle will place the sticker on their door so that when people walk in they will see that you are a partner in the Saline County Recycling Program. Mr. Grappe' stated that he doesn't want any decisions now but to put your thinking caps on so that when we next meet we can talk about it a little more. Mr. Grappe' stated that there is everything from a volunteer program where people can get the sticker and report their numbers to us, for instance Radio Shack processes a box of batteries a month and it's not reported to us. Mr. Grappe' stated that we could have a volunteer program where we ask Radio Shack to provide numbers to us or mandate that they provide us numbers. Mr. Grappe' stated that he wants to roll this out next year and we need to figure out how hard or easy we want to be on having them get that information back to us.

**D. Resolution for fee for Business Lamp Disposal:** Mr. Grappe' stated that we have lamp recycling at the recycling center. Mr. Michael Grappe' stated people bring them to us and we process the lamps. Mr. Grappe' stated that we are going to relocate the lamp recycle machine to the back of Saline County maintenance building and are going into an agreement with the maintenance group and after we train them and certify them they will be the official processors for the lamps. Mr. Grappe' stated that we plan on every month in the front of the District office to collect both lamps and household hazardous waste. Mr. Grappe' stated that we will then take them to the Maintenance Department for processing and will do this at the current hourly rate that we will pay for processing. Mr. Grappe' stated that businesses could bring between 300-500 lights at one time. Mr. Grappe' stated that they typically pay \$1.00+ to get those processed from other companies. Mr. Grappe' stated that we will do it for free for private individuals and charge fifty cents per bulb for businesses to cover cost of the program. Mr. Sam Ed Gibson stated that the process for adopting the resolution that imposes a fee requires the District to hold a public hearing. Mr. Sam Ed Gibson stated that the draft before the Board recites the public hearing being conducted right before the next regular Board meeting in January. Mr. Sam Ed Gibson said that it would be appropriate for the Board to set that public hearing by motion today and to instruct the Executive Director to publish public notices of the public hearing. Mr. Sam Ed Gibson stated that we might want to tweak the language of the resolution. Mr. Sam Ed Gibson stated that it currently says "Glass electric light bulb" and it does give the Executive Director the discretion to determine what is and is not a glass electric light bulb within the meaning of the resolution but would feel more comfortable if we were a little more precise on definition of business verses public in the language. Mr. Sam Ed Gibson stated that we did want to get the draft in front of the Board before the public hearing next month to be thinking about the resolution and following the same philosophy that we followed when the Board operated the Landfill, which gives itself under this resolution the authority to set up some guidelines to waive the fee and to authorize the Executive Director to implement those guidelines. Mr. Sam Ed Gibson stated that it was his thinking that such things as public buildings and clean-up days that the District has done in the past with regard to other forms of solid waste and recycling. Mr. Sam Ed Gibson said that he would welcome any input be it from Mr. Grappe' or directly from the Board. Mr. JR Walters asked the question if it was just for fluorescent light bulbs. Mr. Grappe' stated that is was just fluorescent bulbs. Dr. Don Brashears stated that we need to communicate to the public that we are only taking fluorescent bulbs and not incandescent bulbs. Mr. Grappe' stated that we will take them we just won't send them through the machine. Judge Fite made a motion that we have a public hearing before our next scheduled Board meeting for fifteen minutes. Mr. JR Walters seconded the motion. All were in favor and motion passed with no opposition.

**Public Comments:** Mr. Grappe' stated that he received in the mail from Sheriff Pennington information about a program that he is a part of that is called the Youth Ranch. Mr. Grappe' stated that it is a gift of \$30.00, \$50.00, or \$100.00 and wanted to give the Board and the legal counsel the opportunity to respond if we can do that. Mr. Sam Ed Gibson stated that we can't do that with public money but if they want to come out of their own pocket you are welcome to. Mr. Grappe' asked if the Board would like to kick in privately. Dr. Don Brashears stated that he would like to introduce two people at the Board meeting that have not been formally introduced. Mr. Desi Ledbetter introduced himself he is with the Pulaski County RSWMD and works with Ms. Stacey Edwards. Dr. Don Brashears stated that he is glad

that he is here and that we have another source of information and continue to cooperate with one another. Ms. Lori Burke introduced herself as our ADEQ illegal dumps inspector for the Saline County District. Ms. Lori Burke stated that she inspects the landfill and transfer stations and compost facilities. Ms. Michelle Gilliam introduced herself stating that she is the Recycling Coordinator for Eastern Arkansas. Ms. Michelle Gilliam stated that she has been working with Mr. Grappe' and Ms. Tai Marshall to get numbers together that were given to the Governor and the legislature council on how the grants were doing and recycling rate for the state of Arkansas. Ms. Michelle Gilliam stated that this last reporting period reported on almost eight hundred grants statewide for the last 5yrs. Ms. Michelle Gilliam stated that our District actually had twenty five grants and three change orders that we have to report on for the five year reporting period. Ms. Michelle Gilliam stated that we rank 13<sup>th</sup> out of 18 solid waste districts in the tons collected, 16<sup>th</sup> out of 18<sup>th</sup> for the sales of material for the revenue but on a brighter note when you see the benefits that the citizens of Saline County derive from the grants program statewide there is a combined benefit of \$5.25 for every dollar invested in the sale of material. Ms. Michelle Gilliam stated that in Saline County we are getting \$6.40 just from the investment because of the extra cost that the District and entities are putting into the grants program for the recycling programs. Ms. Michelle Gilliam stated that for the sale of the materials it is thirty four cents which adds up to \$6.79 for combined benefits for every recycling grant dollar that is put into Saline County, so our citizens are getting \$6.79 back which is above the state average. Ms. Michelle Gilliam stated that the Branch looked at how monies were being spent. Ms. Michelle Gilliam stated that Saline County is like the rest of the state where the majority of the monies over the last five years are being spent on recycling equipment. Ms. Michelle Gilliam stated that where Saline County differs is the second item statewide is on material recovery facilities and in Saline County about 32% was spent on Education. Ms. Michelle Gilliam stated that Saline County has received over \$462,000 for recycling programs. Ms. Michelle Gilliam stated that she just wanted to give the Board a brief report and that Ms. Tai Marshall and Mr. Michael Grappe' have a CD that breaks it down by District. Ms. Michelle Gilliam stated that she really appreciates letting them come to the Board meetings and that the new Division Chief sends his regrets for not making the meeting. Mr. Sam Ed Gibson stated that this month of December 2012 marks the end of the twentieth year that his law firm and him have been representing the District since its formation in 1993. Mr. Sam Ed Gibson stated that he wanted to express his thanks to the Board for allowing them to do that and looks forward to continue with a pleasant relationship as they go forward in the future. Judge Fite stated that Smarty was the hit of the Christmas parade and thinks that Smarty is working. Mr. Grappe' stated that the landfill has received their second zero score for this quarter.

Mr. J.R. Walters made a motion to adjourn the Board meeting. Judge Fite seconded the motion. All were in favor and meeting adjourned.